

A meeting of the Parish Council was held on Monday the 14th day of JULY 2025 at the Royal British Legion, Long Lane – commencing 7.30 pm

COUNCILLORS PRESENT: Messrs Cole, Fenn, Lambert and Rayner, Mrs Arnold, Mrs Edwards, Mrs Peacock, Mrs Peckham and Mrs Wilson. Ms Quamina (Community Relations Advisor, RAF Lakenheath) and 3 members of the public were also in attendance.

APOLOGIES: Apologies were received from Mr Storey.

Chair asked if anyone was recording the meeting and Mr Cole replied that he was. All present consented to be recorded.

DECLARATIONS OF INTEREST: There were no declarations of interest.

MINUTES OF THE LAST PARISH COUNCIL MEETING: Minutes of the last Parish Council meeting were approved. Mrs Wilson proposed, Mr Cole seconded, 4 in favour. Mr Fenn, Mrs Peacock and Mrs Peckham abstained having not been present.

PUBLIC SPEAKING: The meeting was suspended for 5 minutes for Public Speaking.

MATTERS ARISING

1. RAF Feltwell – Ms Quamina read Sqn Leader Eaton's report. Matters concerning Trenchard Square sit with the DIO who she would be happy to liaise with if necessary. EOD would support another visit by the Parish Council, the last one being in 2021, date would likely be Autumn-time. Clerk had written to Roger Atterwill regarding the impact of EOD activities on residents but had no response. A Combat Readiness Exercise will take place at RAF Lakenheath 25-28th August but Ms Quamina was unsure if Feltwell would be affected. Chair confirmed he had received an invitation to the Civic Leaders Tour 17th September. Ms Quamina will contact the Airman Leadership School and Space Command to begin early preparation for this year's Remembrance Service. Mrs Wilson asked for thanks to be passed on from Feltwell Community Group to personnel who brought the USAF fire-truck to the village fete and Mr Lambert wished to thank the DIO for trimming back the greenery around the base boundary. Ms Quamina departed the meeting at 7.41 pm.
2. Risk Assessment – **Weekly:** No issues reported.
3. Balance Sheet – No queries.
4. Allotment Pest Control – Clerk said contractor had re-baited boundary boxes in a bid to stop vermin entering but advised that he would not be continuing his contract after July. Quotes for new contractor to be discussed at an Allotment Management Committee meeting.
5. NALC – Weekly updates circulated upon receipt. Clerk asked anyone who wished to attend the Local Government Reorganisation virtual meeting on 24th/25th July to let her know. She also said NALC had advised of Norfolk County Council's fund for local projects which she would advertise on the Council and Village's Facebook page.
6. Playing Field Boundary Wall – Continue to monitor.
7. Highways – **2 Oak Street:** Widening scheme ongoing. **Bell Street Parking:** Concerns raised about a blue Audi that appears to have been abandoned with no tax or MOT. Clerk to report to Highways. **Other Matters:** Clerk had written to developers to remove greenery obscuring road sign on Lodge Road. Weed spraying should start soon if not already.
8. Overhanging Greenery – **50 Wilton Road:** Highways to contact the owner after nesting season.

MATTERS ARISING (CONT)

9. SAM2 Data – Chair gave an account of SAM2 data collected between 24th March and 18th April:- 85339 vehicles drove past Wilton Road SAM2 (30 mph zone), highest speed recorded was 70 mph at 2.45 am on 25th March and average speed recorded was 31.8 mph. Between 24th March and 28th April:- 23163 vehicles drove past Lodge Road SAM2 (40 mph zone), highest recorded was 70 mph at 6.25 pm on 25th March and average speed recorded was 38.9 mph. Mr Lambert thanked the Chair for doing this. Chair said the older SAM2 is not in great condition and letting in water.
10. Iron Bridge & Track – Anchor Ward – Ongoing. Clerk had sent a location map to Terry Jermy MP and resent email of 3rd September 2024 as requested by Roger Atterwill but had no response. Mrs Peckham asked the Clerk to urgently report extensive damage to the road on Black Drove caused by a plough being dropped.
11. Damage to Playing Field Entrance, 2nd June 2024 – Mr Fenn said he had a few more plainings to put down around the manhole cover. Chair thanked him for his time and effort spent doing this.
12. Empty Freebridge Houses – Clerk had emailed Mr Atterwill regarding 21 Methwold Road and advised its current position with Freebridge.
13. Street Light Bracket Survey & Electrical Inspection, Testing and Certification – Structural report still awaited on concrete columns despite numerous emails to the structural engineer.
14. High Street Parking – Clerk had written to Jay Moorsee, copying in Tom McCabe and Terry Jermy, requesting that he assesses the junction himself but had no response.
15. Tree – Chair had met with the owner of 30 Lodge Road and established the ivy was originating from No.28 which he would visit next week.
16. To Consider Request for New Street Light in Mulberry Close – Clerk was still in the process of obtaining costs for a solar and LED street light from K&M Lighting, Cozens Lighting and Westcotec which had taken longer than expected as they were only able to give a rough cost for UKPN to connect supply. K&M Lighting had since submitted a request to UKPN to survey the site so that an accurate quote which could be obtained. Clerk had also asked Freebridge to consider installing the street light for their tenants and they replied stating this was not a mandatory legal requirement however the resident could apply for Landlord's Permission to install their own security light or purchase a solar security light which would not require permission. Mrs Wilson thought Freebridge should send this information direct to the resident. All agreed. The resident advised during Public Speaking that Norfolk County Council's HSE would be assessing whether a street light was required in October. As he had since left the meeting, Mrs Peckham proposed writing to him to advise the Council was still obtaining prices for installing a street light and would be unable to make a decision until this was done, Mr Lambert seconded, all in favour.
17. To Consider Request for New Bus Stop outside Manor Park Estate – See Item 30.
18. Land Behind Feltwell Surgery – Clerk had had no response from Mr Hawkins despite emailing and telephoning his office. Clerk to keep chasing.
19. Changing Rooms – Chair and Mrs Peckham still to look at heating options.
20. Hill Street – Weed spraying should soon be underway if not already.
21. Climbing Wall Opportunity – Awaiting to hear if application had been successful.
22. White-Lining – No update.

MATTERS ARISING (CONT)

23. Cllr Martin Storey Report – Mr Storey was not present.

24. Review Financial Regulations – Ongoing.

25. Request from the BCKLWN to fund a Community Information Point (CIP) – Clerk said Mrs Parker advised the Church was still connected to the Borough Council's provider who don't seem to know who that is or what is happening although had advised her the service would end at the end of April. Mrs Parker had signed up with BT at £29.95/month but there was a connection and adviser fee of £32.95. That service was supposed to have commenced beginning of June but she had not yet received a router. Mrs Peckham said she should contact the Trust with this information so they have it on record and forward all invoices to them. Clerk to contact Mrs Parker.

26. Tree Survey – S P Landscapes carried out the survey on 17th June and Clerk had circulated their report. Several trees have deadwood that needs dealing with and one tree on the field needs to be felled. Clerk to obtain prices for this work.

27. Increase in BCKLWN Dog Bin Emptying Charges 2025/26 – Clerk confirmed the Borough Council would supply and install dog bins for £250 + VAT.

28. Audit – Approve Accounts – Clerk had dealt with one request for information.

29. List of Parish Council Meeting Dates & No August Meeting Proposal – August meeting to go ahead this year.

30. New Funding Initiative to Support Bus Shelter Installations Across Norfolk – Clerk said the Parish Partnership Scheme could not be combined with the NCC bus shelter scheme which would fund 80% of the costs but Mr Storey's Members Budget could fund the 20% deficit. **Manor Park Estate:** Clerk obtained a quote to install a new shelter at Manor Park Estate which was £5280 + VAT. Mrs Peckham felt the Council should monitor the use of this stop before taking any further. All agreed. **Lodge Road:** Clerk awaiting a confirmed cost for a new shelter as a raised boarding point would need to be built into the pad along with tactile paving. A new shelter cannot be installed until the developer has cleared the land where it will be placed and Clerk said funding was only available until end October. The existing shelter was considered to be an eyesore and in poor condition therefore it was debated whether it should just be removed. Mrs Peckham said the Clerk ought to ascertain with Borough Council's Planning if removing it would negate the developer's obligation to replace it. Clerk to contact Planning.

31. Request to Re-Design Falcon Road Playing Field Entrance – Chair, Clerk, Mr Cole, Mr Fenn, Mrs Peacock, Mrs Peckham and Mrs Wilson met at the playing field 10/7/25 to discuss options. It was decided in the first instance to obtain prices to remove the existing wooden gate posts and install the existing metal gate if possible or if not price for a new one. Clerk to obtain prices.

32. Hill Street with St Mary's/The Beck Junction Enquiry – Clerk had written to Terry Jermy MP requesting a meeting to look at this dangerous junction but had no response.

33. Overgrowing Greenery – Clerk said developers are going to completely remove the greenery growing around the bin near Feltwell Chinese. Several properties need to be contacted regarding their overgrowing gardens, namely 3, 10, 27, 30, 32, 37 and 45 Addisons Close, 16 Lodge Road, 11 Long Lane, 2 Falcon Road and a property on Rawlins Way overhanging the alleyway.

35. Parish Partnership Scheme 2025/26 – Clerk said the PP Scheme for local highway improvements was open again this year with a deadline of 1/12/25 for applications.

MATTERS ARISING (CONT)

36. Request for Changing Room Items (Mirror & Sanitary Bin) – Clerk said there had been a couple of requests at the fete for a mirror to be installed in the Ladies Toilet as well as sanitary bins so she had obtained a price for these items from Commercial Washrooms Ltd. Mrs Peckham did not see the need for a mirror as there was one in the Disabled Toilet. Price for sanitary bin was £77 + VAT. Mrs Wilson proposed purchasing two sanitary bins at £77 + VAT each, Mr Lambert seconded, all in favour. Clerk to order two sanitary bins.

37. Review and Adoption of NALC IT Policy – Chair said he and the Clerk would look at this.

38. Consider Street Light Maintenance Quotations – Clerk read quotations from K&M Lighting, Cozens Lighting, Pearce & Kemp and T T Jones for both one and three year contracts. She had also contacted other Clerks for their views on these companies. All agreed the current contractor, K&M Lighting, provided an excellent service and the proprietor was also extremely knowledgeable and gave free advice whenever needed. Mr Lambert proposed renewing the maintenance contract for another three years with K&M Lighting, Mr Fenn seconded, all in favour.

39. Consider Street Light Energy Quotations – Due to the ongoing upgrade to Half-Hourly settlement, SSE could only offer a three month contract and as such had quoted £1226.38 + VAT including a direct debit discount up to 31/10/25. Clerk had contacted two other companies but until the switchover was completed they were unable to quote.

40. Proposal to Potentially Ringfence £5000 of CIL Monies for the War Memorial Garden Refurbishment Project – As discussed at the January meeting, Mrs Peckham proposed ring-fencing £5000 CIL money towards the War Memorial garden revamp, Mr Cole seconded, all in favour.

41. Lodge Road Junction – Mrs Edwards felt Highways should assess the Lodge Road junction with B1112 following two serious accidents which occurred here within two days of each other. Chair agreed and said the junction had an accident history. Clerk to contact Highways.

CORRESPONDENCE

42. BCKLWN - Emails - Weekly Planning Applications & Decisions; 'Your News'; Guidance for Other Persons Making Representations June 2025; EH Licensing Scam Warning; Planning Update Session Recordings

43. NCC - **Email:** Robert Pratt, Public Transport Development Officer – Further funding for bus shelter installations across Norfolk from July 2025. **Press Releases:** Norfolk libraries free 'Story Garden' Summer Reading Challenge; New Taylors Seeds souvenir range launched at Lynn Museum

44. RAF Lakenheath - Emails - **Notification of operations at RAF Feltwell:** Explosive training 18/6/25, 8 am - 2.30pm, 3 shots; Emergency EOD Detonations 20/6/25, 10.30am - 4pm, 1-2 shots.

Other: 48th Fighter Wing - Save the date - Civic Leaders Tour 17/9/25

45. Rural Services Network – Email – Bulletins

46. TWR Accountants – Email – July Tax Tips

47. Norfolk Local Access Forum – Email – Asking for Representative

48. Norfolk Community Foundation – Email – Empowering Your Communities

49. Community Action Norfolk – Email - Save on Heating Oil with ThinkingFuel

50. Glasdon - Email – Promotion of street furniture products

51. Caloo, Elevate Play and Creative Play – Email – Promotion of playground equipment

52. School Playground Specialists – Email – Promotion of playground surfacing products

53. Defib Supplies – Email - Advertising

54. Plantscape – Email – Plantscape Floral Display Planters

55. Brochures - Parish Magazine

56. CHEQUES/PAYMENTS – Mrs Edwards proposed approving the payments, Mr Lambert seconded, all in favour. Payments were approved and cheques signed for S Sargent £94.60, D Wilkinson £48.85, B Reeves £250.00, HMRC £508.96, Royal British Legion £105.00, R H Landscapes £936.00, S P Landscapes & Trees £570.00, Norfolk Sound Systems £360.00, Norfolk ALC £84.00. Direct Debits to Biffa £182.16, BCKLWN £237.27, British Gas £53.07, URM £26.70, Vodafone £31.14. Standing Orders to K&M Lighting £100.21, J Martin £1111.85.

57. PLANNING

25/01105/F: Development of three dwellings, vehicular access, and associated drainage and landscaping at Land South of 19 Nightingale Lane, Feltwell – Concerns were raised regarding restricted vehicle visibility when exiting the egress point onto Wilton Road as it is on a slight bend. The allocated parking space for Plot 1 is adjacent to Wilton Road so if a large vehicle (such as a caravan) were to be parked here or the van belonging to a neighbouring property was parked at the front of that property which is normally the case then vehicles would not be able to see past to pull out safely. Councillors felt a safer option would be for vehicles to enter/exit the development site via Nightingale Lane. It was also felt that the proposed houses were not in keeping with the street scene and should be bungalows. 8 against, 1 ‘No Comment’ – REFUSED.

ANY OTHER BUSINESS

There was no other business.

The next meeting is to be held on Monday 11th August 2025 at the British Legion at 7.30 pm.

Meeting declared closed 9.25 pm.
