

A Meeting of the Parish Council was held on Monday the 13th day of JUNE 2022 at the Royal British Legion, Long Lane – commencing 7.30 pm

COUNCILLORS PRESENT: Messrs Cock, Cole, Fenn, Rayner and Storey, Mrs Arnold, Mrs Bane, Mrs McGeeney and Mrs Peckham. Also present 2 members of the public.

APOLOGIES: Apologies were received from Mr Lambert, Mrs Wilson and RAF Commander.

DECLARATIONS OF INTEREST: Mrs Peckham declared an interest in Item 29.

MINUTES: Minutes of the last Parish Council meeting were approved. Mrs Bane proposed, Mr Fenn seconded, all in favour.

PUBLIC SPEAKING: The meeting was suspended for one minute to allow members of the public to speak.

MATTERS ARISING

1. **RAF Feltwell** – The Clerk read an update from the RAF Commander who was absent due to illness. 48th Fighter Wing suspended all flying activity over the Jubilee weekend. Lighting stanchions were provided for Feltwell's Jubilee beacon lighting event but no volunteers had been forthcoming to support any other community events. A resident's complaint about a constant beeping noise she believed was coming from RAF Feltwell will be investigated and he will also survey the condition of a recently installed boundary fence following a resident's complaint. Mr Cole asked if the meeting on 15/6/22 at RAF Feltwell to discuss future plans and development was still going ahead following an invitation received from the Civil Engineer Squadron. Clerk had not received confirmation so will contact the Community Planner.
2. **Risk Assessment** – **Weekly:** Handyman has been undertaking weekly inspections, no issues have arisen. Loose fence rails are in hand. Mrs Peckham said the 'No Dogs' sign is still missing from the Falcon Road entrance. **Annual Operational Inspection:** Clerk said this will take place 15/6/22.
3. **Balance Sheet** – No queries arising from April or May balance sheets.
4. **Allotment Pest Control** – April and May reports received.
5. **NALC** – NALC bulletins circulated as received.
6. **Ranger Visit** – Next visit scheduled for July. Road signs to be cleaned, weeds to be sprayed along Bell Street and the corner of 8 Clough Drive which is covered in them.
7. **Cllr Martin Storey Report** – Mr Storey presented the Queen's Platinum Jubilee coins to the primary school children accompanied by members of Edmund de Moundeford Trust who presented them with commemorative mugs. He felt the Parish Council should also purchase an item to mark the occasion and Mrs Bane suggested a coin. Chair said he and the Clerk would look into this. The government have increased planning fees and the Borough Council are reviewing their entire Planning division and recruiting more personnel to process the backlog of enforcement issues of which there are over 500 on the books.
8. **Fence** – Gateway has been widened but Mrs Peckham said some soil would need clearing as it is starting to build up where the gate opens.
9. **Playing Field Boundary Wall** – No update. Orange fencing and signs are still in situ and monitored by the Handyman. Clerk had emailed Ian Smith of CNC Building Control to request an update which had not yet been received.

MATTERS ARISING (CONT)

10. Hall Drive Wall – No update received from Ian Smith yet although Mrs Bane said one owner had made some repairs to their section.

11. Changing Rooms – Decorating has been completed to a high standard. **Drains:** Chair gave an update following the blocked drain issue which occurred during the first two hours of the fete. Anglian Water had attended and cleared the drain which had become blocked by tree roots which was at no expense to the council as the blockage was on Paynes Lane. Although they said this should now be safe for a few years, the Chair questioned whether a camera survey should be undertaken to ascertain if there is a blockage under the playing field. Mrs Bane proposed Anglian Water undertake a camera survey, Mr Cock seconded all in favour. As the trees on the field run either side of the drains, Mrs Bane asked if the trees ought to be removed and the Chair said this may have to be considered. **External Electric Point:** Chair asked if two external double sockets could be installed which would greatly assist future events since cables had to be thread through the kitchen at the fete which was not ideal. He said the sockets could have their own fuses and be switched off until required to prevent misuse. Mrs Bane proposed obtaining quotations for this work, Mrs McGeeney seconded, all in favour. Clerk to obtain three quotations.

12. New Dog Waste Bin – Clerk said the Clean Up team advised funding was only available for replacing existing Borough Council dog bins. Mr Storey did not feel a dog bin should be situated outside the Londis and after a discussion, it was conceded that another dog bin was not required since there were already two within walking distance. Mrs McGeeney suggested the Londis proprietor remove the existing litter bin to prevent dog owners putting their dog waste in it.

13. Norfolk County Council 1 Million Trees Project: Chair said this was in hand.

14. Dealings with Resident – No update.

15. URM Recycling Price Increase – Clerk said £483.25 credit had been received at £64.04/tonne.

16. Highways – St Mary's Street: Highways said the dip appeared to have settled since it had been filled and had not moved for a while, therefore a camera survey was not necessary as if there was a void, it would have collapsed by now. **Widening of Oak Street/Wilton Road Footpath:** Clerk said she had tried to contact Andy Wallace several times and the Highways Officer had advised earlier that day that he had not had chance to check this. Mrs McGeeney said this was not good enough as the path was extremely dangerous for wheelchair users, people with pushchairs and mobility scooters and a letter of complaint should be written to the Planning Department for refusing the owner's application to replace the hedge with a 6ft fence on the basis that it was not in keeping with the street scene, particularly as there was a 6ft brick wall on the other side of the road. Chair said it was too late to complain which was why the council had contacted Highways. Mr Storey agreed that this was unacceptable and would take this up with Jason Moore.

17. Doctor's Surgery Car Park – Clerk said the Practice Manager had advised repairs would be carried out by the end of June. Mrs Bane said the hedge is very overgrown along Wilton Road.

18. Village Jubilee Celebrations – Mrs Arnold thanked Mrs Bane, Mrs McGeeney and Mr Lambert for taking part on the float and said she had booked the trailer for next year. Clerk said application for the Borough Council's Queen's Platinum Jubilee Fund had been successful.

19. Review Allotment Terms of Reference – Chair said the Allotment Committee had agreed the Terms of Reference which included a revenue budget of £2000. Clerk is in the process of amending the terms which will be submitted at the next meeting.

MATTERS ARISING (CONT)

20. Allotment Spraying & Rotavating Quotations – Mr Storey said the Allotment Committee had decided to rotavate vacant allotments on an ‘as required’ basis as weed seed would germinate if done beforehand and the allotments would then need spraying again.

21. Grass Contractors – It was felt by all that a good job had been undertaken this month.

22. Parking on Grass – Clerk to request update from Richard Smith at Highways Development.

23. Overhanging Trees – See Item 28.

24. Electric Car Charging – Clerk to ask Andy Wallace if the owner has applied for permission to charge their car across the highway verge or footpath.

25. Audit – Approve Accounts – Clerk said AGAR had been sent to the external auditor and Notice of Public Rights and Publication will be displayed on the noticeboard and website until 22/7/22.

26. St Mary’s Request – Clerk circulated Churchwarden’s response that the council could donate if it had the Power of Wellbeing which, the Clerk advised, it does not. NALC had also forwarded a Legal Topic Note relating to this Power (more commonly called the General Power of Competence) and had concluded that even if the council did possess it, a donation towards Church wall repairs was still not permitted.

27. Playing Field Plans – Mrs Peckham read out prices for a medium (2.44m) and high (2.98m) slide which were £8500 and £9178.50 respectively. The Playing Field Group would like to apply for CIL Project Funding for 50% of the cost, using grant and CIL money to pay the rest. The purchase of two benches and gym equipment which the Feltwell Community Group were raising money for should conclude the playing field revamp. Mrs McGeeney praised the Playing Field Group for doing a great job.

28. Overhanging Greenery – Hedge at 2 Falcon Road had been cut but as no work had been undertaken at 11 Long Lane, Clerk will send another letter. Hedge at 50 Wilton Road had been cut but is still about 18 inches over the boundary making the junction of Paynes Lane very narrow for cars pulling in and out. Chair to speak to the owner and Clerk to enquire if there is an official minimum road width. Mrs McGeeney to speak to the owner of 53 High Street regarding overgrowth all around their property, and to owners of 19, 23 and 25 The Beck. Clerk to write to the owner of 15 The Beck and also 1B Newcombe Drive as Mrs Arnold reported Russian Vine from this property was growing all over the pavement. Chair said the greenery outside the primary school is disgusting therefore Mr Storey will obtain Trust deeds to ascertain who is responsible.

29. Review Feltwell United FC Changing Room User Agreements & Rent Paid – Clerk had omitted to circulate agreement so this will be reviewed at the next meeting along with the rent.

30. Review Scout Hut Rent – A peppercorn rent is currently charged at £12/year. Mr Cock proposed rent remains at £12/year, Mr Fenn seconded, 6 in favour, Mrs Peckham abstained.

31. Feltwell in Bloom Monthly Update – Update was circulated and Mr Storey felt FiB should be applauded for their efforts in trying to improve the village.

32. CIL Project Funding – Clerk said applications are open from 1/7/22. Mrs Peckham had enquired about match-funding and was told projects would score higher if they were however the system was under review.

MATTERS ARISING (CONT)

33. Play Equipment Deep Clean Quotations – It was agreed at a recent meeting to deep clean the play equipment before the end of the summer term on 21/7/22 therefore Clerk had obtained four prices. The cheapest was from Mr Sparkle at £80 and other prices ranged from £325 to £1250. It was questioned whether Mr Sparkle carried out an adequate service and Mrs Arnold suggested contacting local window cleaning companies who may be cheaper. Mr Storey felt that Mr Sparkle should be considered as he was vastly cheaper than anyone else. Clerk to obtain two other local quotations.

CORRESPONDENCE

34. Police Connect – Emails – Various emails, none relating to Feltwell

35. BCKLWN – Emails – Extra Help with Rubbish and Waste

36. NCC – Emails – Various Press Releases; TTO for High Street on 8/6/22 for UKPN works; TTO for various roads in the parish on 6/6/22 to 7/6/22 for NCC carriageway resurfacing works; TTO for Bell Street on 14-16/6/22 for Anglian Water main repairs

37. RAF Lakenheath – Email – Notification of explosive training 12/5/22 between 0900 and 1500. Sorry for the late notice; RAF Feltwell Site Visit

38. TWR Accountants – Email – May Tax Tips

39. Norfolk & Waveney Health & Care Partnership – Email – Stake Holder Briefings

40. Rural Services Network – Emails – Bulletins

41. National Playing Fields Association – Email – Invitation to AGM

42. Zurich – Email – Contact details for Jubilee Weekend

43. Creative Play – Email – Playground packages

44. Brochures - Parish Magazine

45. **CHEQUES** – Mrs Bane proposed approving the Payments List, Mrs McGeeney seconded, all in favour. Cheques signed for the following:- J Martin £53.80, S Sargent £113.90, T George £64.00, K&M Lighting £100.21, Paul Billmen £2560.00, L&R Enefer £360.00, B Reeves £250.00, NPFA £25.00, J Rolph £100.00, J M Ayres & Sons £1825.20. Direct debits to Biffa £177.10, BT £66.70, EDF £60.60 and NPower £973.78, and Standing Order to J Martin £897.58. Clerk advised Direct debit to EDF had been amended after the May meeting from £80.00 to £322.22 following submission of meter read, and a direct debit of £488.51 taken by NPower which was not on the Payee List as no invoice had been received. Standing Order to J Martin (Clerk) was amended from £897.58 to £941.39 in line with her pay rise and included the 'Work from Home Allowance'.

46. PLANNING

There were no planning applications.

ANY OTHER BUSINESS

47. Fly Tipping – Mr Cock said he would remove branches dumped along Old Brandon Road and Clerk said fly tipping outside Hall Farm Close had been reported. She will inform Clean Up of windscreen glass spread across the entire width of Old Brandon Road.

48. Youths on Changing Rooms Roof – Clerk said a resident had reported children playing on the roof of the Changing Rooms and was told they were probably in Year 6 at the Primary School. The resident had also reported this to Police who said they could not act unless identities are known. Chair advise emailing the Headmistress and attaching the photos taken by the resident.

Next meeting to be held on Monday 11th July 2022 at the British Legion.
Meeting declared closed 9.15 pm.