

The Meeting of the Parish Council was held on Thursday the 14th day of OCTOBER 2021 at the Royal British Legion, Long Lane – commencing 7.30 pm

COUNCILLORS PRESENT: Messrs Rayner (Chair), Cock, Cole, Lambert and Storey, and Mrs Arnold, Mrs Peckham and Mrs Wilson. Also present 4 members of the public

APOLOGIES: Apologies were received from Mrs Bane, Mr Fenn, Mrs McGeeney and Squadron Leader Geary.

Chair thanked everyone for attending the meeting which had to be postponed due to the Clerk contracting Covid-19.

DECLARATIONS OF INTEREST: None declared.

MINUTES: Minutes of the last Parish Council meeting held Monday 13th September 2021 were approved. Mr Cole proposed, Mrs Arnold seconded, all in favour.

PUBLIC SPEAKING: The meeting was suspended for 5 minutes to allow members of the public to speak.

MATTERS ARISING

RAF Feltwell – Sqn Leader was not present due to holiday commitments therefore no report was given. Base tour due to take place 22/10/21.

2. SNT – Police Connect emails circulated, one incident regarding Feltwell.

3. Risk Assessment – **Inspections:** Handyman is carrying out weekly inspections, no issues reported. Prices to be obtained for purchasing a new wheelie bin. **Bylaw:** Mrs Peckham contacted DEFRA on 23/9/21 in a bid to ascertain whether the conditions of the bylaw forbidding dogs on the playing field remained in force but has had no reply yet. Clerk said the current PSPO was under review with no proposed changes and the consultation ends 12/11/21. **See-saw:** See Item 28.

Boundary Wall: See Item 31. **Quarterly Inspections:** Carried out by Online Playgrounds 2/9/21 and report circulated. The condition of the see-saw was highlighted as a moderate risk, which is already in hand, along with loose iron railing foundations which the Handyman has dealt with. Mr Rayner proposed the Handyman undertake repair work of the other minor issues, all in favour. Clerk to speak to Handyman. Mr Lambert proposed purchasing a replacement bin which had also been highlighted in the report, Mrs Peckham seconded, all in favour. Playing Field Group to get prices.

4. Balance Sheet – No queries.

5. Allotment Pest Control – No report received yet for September.

6. NALC – NALC bulletins circulated as received.

7. Ranger Visit – No update on October visit.

8. Parish Partnership Scheme – Clerk has tried to contact Andy Wallace for Falcon Road alleyway work start date to no avail. Mr Storey advised contacting Jay Moore.

9. Locality Budget – Mr Storey will discuss ‘Children at Play’ and ‘Slow Down’ signs for Paynes Lane with Andy Wallace.

MATTERS ARISING (CONT)

10. Cllr Martin Storey Report – Mr Storey said in future he would only provide a report if required. Mrs Peckham said Mrs Bane had finally had a response from Cllr Lawrence regarding the Community Grant Scheme stating the scheme had not been finalised yet. Mrs Peckham asked why it was being advertised publicly if it was not available and for Mr Storey to provide an update as soon as it was.

11. Fence – Chair said price for installation had increased from approx. £200 to £576 + VAT. Gate had already been manufactured at a cost of £732 +VAT. Mr Cock said the Parish Council had a duty of care to widen the gate for emergency vehicle access and proposed installing the gate at £576 + VAT, Mrs Peckham seconded, all in favour.

12. Online Banking – No further news.

13. Operation ‘London Bridge’ – Ongoing.

14. Bus Shelter & Play Equipment Cleaning – **Play Equipment:** Play equipment was deep cleaned and Covid sprayed 13/10/21. **Lodge Road Bus Shelter:** Mrs Peckham said the planning application had only been approved last year so the bus shelter was unlikely to be removed any time soon. Mr Storey proposed having the shelter pressure washed, Mrs Peckham seconded, 5 in favour, Mr Cock felt it should be removed and abstained. Clerk to obtain prices for pressure washing.

15. CIL Funding Opportunity – Mrs Peckham said all work had been completed on the tennis court and fence and it was now open for public use. Funding had been released which meant the whole project cost the Parish Council £3000. All Councillors thanked the Playing Field Group for a job well done.

16. Overgrown Hedge – Chair said he had not received Hamill’s quote but sadly it was no longer required since the resident had recently passed away.

17. Highways – Due to Clerk’s illness and Highways Officer holiday commitments, meeting has yet to be set up to discuss verge at the front of Hall Farm Barns and St Mary’s Street which had been white lined again. Mr Storey said he would also speak to Highways regarding St Mary’s Street as this was concerning. He apologised for not contacting the weed spraying contractor and said he would follow this up.

18. Oak Garden – To be discussed at Highways meeting. Mrs Peckham asked if the tree could be cut back as it was obscuring vision towards Bell Street for larger vehicles such as HGV’s.

19. Invitation to Bid for Parish Partnership Scheme 2022/23 – Clerk to obtain prices and details of solar speed signs for Wilton Road and Lodge Road.

20. The Armed Forces Covenant & Pledge – Chair said Sqn Leader wished to make a presentation before this is discussed further.

21. Cllr Adrian Lawrence – Clerk had been late sending Cllr Lawrence notice of the meeting due to illness but said he had not acknowledged receipt and it was noted he was not in attendance again.

22. Street Light St Mary’s – Clerk said a new bracket is needed at a cost of £105 + VAT from K&M to supply and fit. Mr Lambert proposed fitting new bracket, Mrs Wilson seconded, all in favour. Clerk to order from K&M.

MATTERS ARISING (CONT)

23. Ratification of Minutes and Matters Arising from Extraordinary Meeting 9th August 2021 –

Trees War Memorial: Clerk said PCC felt the tree was not causing any problems to the grass. Chair circulated photos of the tree and grass, and although he had since discovered the tree was not ruining the grass, it was grossly overhanging the Memorial Garden, footpaths and road. Mr Storey said the Parish Council had a duty of care and proposed the Chair meet with the PCC to discuss this matter, Mr Cock seconded, all in favour. Mr Storey and Mr Cole both offered to accompany the Chair. Chair said the grass was another matter as it was being destroyed by either Leatherjackets or Chafer bugs. Mr Lambert felt the most effective way to rectify this would be to roller it. Mrs Peckham said her son may have a suitable roller for this work and would liaise with Mr Lambert and the Chair. Chair said he would put grass seed down as well in a bid make the grass presentable for the Remembrance Service.

24. NCC 1 Million Trees Project – To be discussed next meeting.

25. Enquiry re Tennis Wall – Clerk has had no further information therefore it was decided to shelve this for the time being.

26. Village Christmas Tree 2021 – Chair said Elveden classed an 18ft tree as ‘commercial’ and as such cost was £375 + VAT compared to a 12ft tree which was classed as ‘domestic’ and cost £95 + VAT. It was felt price difference could not be justified and therefore decided to purchase the 12ft tree. Mr Lambert said he would donate £100 towards this. Mrs Arnold passed around the three plastic gift boards she had purchased to use instead of wrapped cardboard boxes which had disintegrated last year in the rain.

27. Moat Side – To be discussed next month.

28. Playing Field Plans – Mrs Wilson said she had received two quotations for the Viper swing as she could only find two companies who supplied it; Proludic £7034.85 + VAT including grass matting and installation; and HAGS provided three options ranging from £10,500 + VAT to £18,000 + VAT depending on safety surfacing. Mrs Peckham said prices were increasing all the time and Proludic would only hold their price until 2/12/21. The Viper swing would be financed via the lockdown grants of which there is £14,000 remaining. If purchased from Produlic, the lead-time would be 10-12 weeks. The Playing Field Group were still uncertain about purchasing adult gym equipment since they had received mixed reactions from other Parish Councils. Mrs Wilson said they would conduct a survey on Facebook and display posters in the village shops to try to ascertain what residents would like. Mr Lambert proposed purchasing the Viper swing from Proludic at £7034.85 + VAT, Mr Cock seconded, all in favour. **Seesaw:** No further news but it is expected that a grant of £500 will be received from Tesco. Mrs Peckham said price received for new seesaw was £2587 + VAT inc delivery and installation but is awaiting a second quote. As the cost of the seesaw is only £986 she was asked to obtain separate installation quotes. She said the Warren Energy Community Grant application had been successful and £1000 was being awarded which could go towards the new seesaw.

29. Trees on the Playing Field – Mrs Peckham asked all Councillors to look at the trees on the playing field in time for the next meeting as the one opposite her property was totally enveloping the streetlight and others on the car park needed lifting.

30. Almshouses – Mr Storey said he had spoken to Barry Hawkins regarding the overgrown hedges but hadn’t got his notes to hand so would update at the next meeting. Mr Cock said the tree near the little entrance at the side is dead. Clerk to contact landowner.

31. Playing Field Boundary Wall – Clerk circulated response from Paula Drew, Lettings Agent, which stated the boundary wall was not within the remit of the owners’ insurance. It also stated an

MATTERS ARISING (CONT)

arborist had carried out a tree survey of which the Clerk was still awaiting a copy. Chair proposed passing this matter on to the Parish Council's insurance company and asking them to take this matter forward, furnishing them with any information they may request, all in favour. Clerk to contact Zurich.

32. Sir Edmund de Moundeford Trust – Renewal – Chair said two Trustee positions representing the Parish Council (currently held by Mr Garland and Mrs Enefer-Harrison) were up for renewal. Mr Storey, as Chairman of the Trust, stated Mr Hawkins had advised him that Mrs Enefer-Harrison, Mrs McGeeney and Mr Cock were Parish Council representatives. Mr Cock said this was incorrect as he had been co-opted onto the Trust. Mrs Wilson nominated Mrs Peckham to take up one of the positions, Mrs Arnold seconded, 2 in favour, Mr Cock, Mr Lambert and Mr Storey abstained since they are trustees. Mrs Peckham was duly appointed Parish Council representative for the Edmund de Moundeford Trust. Mrs Wilson nominated Mr Rayner to take up the other position, Mrs Arnold seconded, 2 in favour, Mr Cock, Mr Lambert and Mr Storey abstained again as trustees. Mr Rayner was duly appointed Parish Council representative for the Edmund de Moundeford Trust. Clerk to advise Mr Hawkins.

33. Review Model Standing Orders – No amendments. Mrs Peckham proposed Model Standing Orders remain the same, Mr Cole seconded, all in favour.

34. Budget 2022/23 – Chair asked Councillors to consider items for the budget 2022/23.

35. Queens Platinum Jubilee – Chair said celebrations are taking place over an extended Bank Holiday weekend from 2nd – 5th June 2022 and he is attending a NALC webinar next week to obtain further information. Mrs Wilson said the fete could take place that weekend.

CORRESPONDENCE

36. BCKLWN – Emails – Verification of Property Address - 80 Lodge Road Feltwell

37. NCC – Emails – Various news releases; Temporary closure of Burdock Lane, Hockwold 27/10/21 for 3 days

38. RAF Lakenheath – Emails - 495th Activation Ceremony Invitation 1/10/21; Notification of multiple explosive operations 22/9/21 and 23/9/21 RAF Feltwell, 8 am – 5 pm; Notification of four explosive operations 22/10/21 RAF Feltwell, 10 am – 4 pm

39. Anglian Water – Email – Anglian Water strategic water network programme update

40. Community Action Norfolk – Email – Funding Newsletter

41. West Norfolk Community Transport – Email – Information on services provided

42. Viridor – Letter – Notice of Assignment – Advising Viridor has agreed to sell its entire legal and beneficial interest in Syracuse Waste Ltd (Target) to Biffa

43. Biffa – Letter – Welcome to Biffa

44. E.On – Email – Migration with Npower

45. Brochures - Parish Magazine, Clerks & Councillors

46. **CHEQUES** – Mrs Peckham proposed approving the Payments List, Mrs Wilson seconded, all in favour. Cheques signed for the following:- J Martin £94.86, S Sargent £153.98, T George £176.00, R H Landscapes £540.00, Viridor £157.27 (Direct Debit had not been taken last month due to an error their end), Biffa £157.01, A Stannard £100.00, Tennis Court Surface Solutions £2400.00, HMRC £281.31, Norfolk Community Foundation £490.00 (return of their donation to VE Day due to event cancellation), K&M Lighting £100.21, J Martin £191.80. Direct debits to Npower £430.58 (migration with E.On) and BT £57.60. Standing Order to J Martin £897.58.

47. **PLANNING**

Sir Edmund de Moundeford Trust - Outline planning application for the construction of two dwellings on land south of 4-8 Munsons Lane: During Public Speaking, a resident living next to this land explained his objection to the properties being two-storey, stating his own planning application to build a two-storey property had been refused on the basis that all properties bordering the school field on the southern side had to be bungalows. He also had concerns about traffic which he had already raised during a public meeting held 2/3 years ago to discuss another planning application and since then, traffic flow had increased, and furthermore the exit onto Lodge Road gave very poor vision which had caused several incidents during that time and any new developments only added to his concern. Mrs Peckham felt two-storey properties would compromise the safety of children attending the primary school of which the land abuts as well as those using the play area of a Pre-School to be built next door. She felt bungalows would be acceptable since they would not present a safeguarding risk or affect the street scene. Messrs Cock, Lambert and Storey, as Trustees of the Sir Edmund de Moundeford Trust, declared an interest and left the room at 7.58 pm whilst a vote took place. Mrs Peckham proposed objecting to this application for the reasons she stated and asking Borough Councillors Storey and Lawrence to call this application in before the Planning Committee, Mr Rayner seconded, 3 in favour. Messrs Cock, Lambert and Storey re-entered the room at 8.03 pm and Mr Storey agreed to call this application in before the Planning Committee. Clerk to contact Cllr Lawrence.

Mr P Prince - Conversion of store to dwelling with an extension at 96 Lodge Road: It was felt by all that the information provided was insufficient to base a decision on. Clerk to advise Borough Council of this stating that a decision will not be made until further information is provided.

ANY OTHER BUSINESS

48. Highways – Mr Storey said he was not impressed with the repairs made to Southery Road which he felt were substandard and not cost effective. Mrs Peckham asked where the SAM2 was currently positioned and Chair said it was at Hythe Road, shortly to be moved to a different location this weekend.

Next meeting to be held on Monday 8th November 2021 at 7.30 pm at the British Legion.
Meeting declared closed 10.05 pm.
