

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

FELTWEAR PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

Agreed			‘Yes’ means that this authority: prepared its accounting statements in accordance with the Accounts and Audit Regulations. made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge. has only done what it has the legal power to do and has complied with Proper Practices in doing so. during the year gave all persons interested the opportunity to inspect and ask questions about this authority’s accounts. considered and documented the financial and other risks it faces and dealt with them properly. arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority. responded to matters brought to its attention by internal and external audit. disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
Yes	No*		
✓			
✓			
✓			
✓			
✓			
✓			
✓			
✓			
Yes	No		

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

06/05/2021

Signed by the Chairman and Clerk of the meeting where approval was given:

and recorded as minute reference:

M1674.

SIGNATURE REQUIRED

Chairman

SIGNATURE REQUIRED

Clerk

www.feltwearparishcouncil Norfolk parishes.gov.uk

Section 2 – Accounting Statements 2020/21 for

FETTERLEIGH PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	14725	15158	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records. Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	40000	40000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	18113	40374	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	12369	13685	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	45311	52599	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	15158	29248	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	15158	29248	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	327000	339000	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

[Signature] REQUIRED

20/04/2021

Date

I confirm that these Accounting Statements were approved by this authority on this date:

06/05/2021.

as recorded in minute reference:

MINUTE 1674.

Signed by Chairman of the meeting where the Accounting Statements were approved

[Signature] SIGNATURE REQUIRED