

The Meeting of the Parish Council was held on Monday the 14th day of JUNE 2021 at the Royal British Legion, Long Lane – commencing 7.30 pm

COUNCILLORS PRESENT: Messrs Rayner (Chair), Cock, Cole and Storey, and Mrs Arnold, Mrs Bane, Mrs Peckham and Mrs Wilson. Also present 2 members of the public and Squadron Leader Geary.

APOLOGIES: Apologies were received from Mr Lambert and Mrs McGeeney.

DECLARATIONS OF INTEREST: None declared.

MINUTES: Minutes of the last meeting held Thursday 6th May were approved. Mr Cole proposed, Mrs Bane seconded, 4 in favour, Mrs Arnold and Mr Cock abstained as they had not been present.

PUBLIC SPEAKING: The meeting was suspended for 4 minutes to allow members of the public to speak.

MATTERS ARISING

1. **RAF Feltwell** – The new Squadron Leader, Stewart Geary, introduced himself and said this was his second week in the role. He said the tour of the EOD (originally scheduled for 25th March last year but postponed due to Covid-19) would take place as soon as possible which would provide an essential insight into the demolition/explosion activities taking place here. Chair confirmed the video filmed to accompany the original tour had been received. Mr Cock said he had watched the video and the emphasis seemed to be on personnel safety whereas the Parish Council's concern was noise disturbance and the welfare of residents' animals. Mr Storey reiterated parishioners' concerns, particularly in relation to animal stress and structural damage to properties, and asked again why these activities could not be moved to Stanta. He added they were taking place more frequently and were, in his opinion, louder than they had ever been. Mrs Peckham suggested Sqn Leader visit the village at the time of the explosions to experience how loud they were. Again, it was requested that more notice is given as notification of the last set was received ten minutes after the commencement time. Although Sqn Leader had only had a brief handover from his predecessor, he believed there would be good reason for these to be taking place at Feltwell unless there were any real issues and as far as he was aware, no cases had been logged however he said he would investigate this and revert at the next meeting. There is a procedure in place for residents to make a claim for structural damage of which he will advise the Clerk asap for publication in the Parish Magazine. Squadron Leader departed the meeting at 8.05 pm.

2. **SNT** – Police Connect emails circulated, no reports regarding Feltwell.

3. **Risk Assessment – Inspections:** Handyman is carrying out weekly inspections. Guttering has been repaired and fan guard replaced. Damaged seat has been replaced on Zip Wire. Mrs Peckham said the suckers on the tree stump have grown considerably and are now in leaf, Clerk to ask Handyman to trim back. 'No Dog Sign' is missing from the Falcon Road access gate, Clerk to check if Handyman has it and obtain price for another if not. Mrs Peckham believed the same poisonous species of plant removed by Mr Lambert a while ago has grown considerably behind the cub hut again. Clerk to ask Mr Lambert if he would mind removing this one. **Cradle Swing & Cantilever Resurfacing:** New surfacing has been done and two new cradle seats are in situ. Mrs Peckham proposed the cost of this repair work is funded by the Precept, Mrs Bane seconded, all in favour. **Seesaw:** Application to Tesco's grant has been successful although the amount of £1500, £1000 or £500 and voting commencement date in the Brandon store is to be confirmed. Mrs Bane said the One Stop owner is speaking to Head Office regarding the pot of money they have available. **Fence:** Mrs Wilson circulated two prices for 23.5 metres of 1.2m high fencing to match the existing car park fence. She said total price is expected to be less as Mr Cock is storing some fence panels

MATTERS ARISING (CONT)

(removed to make way for the skate park) which could be reused. Mr Cock to confirm how many panels he has. Chair asked Mrs Wilson to obtain another quotation and then site visits could be arranged to ascertain a definite cost. **Annual Operational Inspection:** To be carried out end of this week/beginning of next. **Boundary Wall:** Mrs Peckham said several top copings had become loose further along the wall at the same property and fell onto the field. As no correspondence has been received from the owner's insurance company, Mr Storey suggested the Clerk contact the Parish Council's insurance company to enquire if they had been in contact with them. **Playing Field Group:** Mrs Peckham asked for clarification of the Group's remit. Chair said his vision was for the group to revamp the play equipment which may include re-designing, replacing and adding new equipment, and all were in agreement with this. Mrs Bane added that Mrs Wilson had replaced Mrs McGeeney as a member. **Grants Allocated to Playing Field:** Clerk read out email from a resident regarding her desire for gym equipment to be purchased with monies from the lockdown grants.

4. Balance Sheet – No queries.

5. Allotment Pest Control – Reports received for April and May.

6. NALC – NALC bulletins circulated as received.

7. Ranger Visit – Clerk said Hill Street path had been swept 50m² and the footpath scraped 30m. Rangers were unable to attend Hythe Road verges as they were overrun due to large tractors and lorries however the technician will program repairs where needed when next in the village.

8. Parish Partnership Scheme – No date yet for Falcon Road alleyway repairs.

9. Locality Budget – Mr Storey said his budget had increased from £6K to £10K. He met with Andy Wallace two months ago and pencilled in some issues in certain parishes and there had been more than anticipated. He has asked Mr Wallace to look into a new footpath from Leonards Lane to Manor Park Estate and said he would consider other projects if suggested to him.

10. Cllr Martin Storey Report – Mr Storey said meetings are taking place at Norwich Showground and are well organised and safe. All information is on NCC and BC websites. He thanked residents who voted him in as Borough Councillor and said he would do his best for everyone.

11. Fence – Chair said gate would be installed in the next fortnight.

12. Online Banking – Ongoing.

13. Small Business Grant – Clerk said the Restart Grant was not showing on the bank statement.

14. Operation 'London Bridge' – Ongoing. Chair said NALC are sending him a photograph of the Queen free of charge. Mr Cock felt the photograph of the Duke of Edinburgh ought to be removed from the war memorial together with the flowers. Chair said he would remove.

15. Bus Shelter & Play Equipment Cleaning – Clerk said Mr Sparkle carried out a Covid spray on 13th May and is undertaking a deep clean on 21st June. At this point, Chair said he felt Lodge Road bus shelter should be removed as it was not fit for purpose being in a disgusting state with greenery hanging all over it and rubbish strewn inside it. Mrs Peckham said the developers of the area behind Chocolate Cottage had agreed to replace it in their planning application but Chair said this planning may lapse. Mrs Bane proposed obtaining prices to remove the bus shelter and in the meantime writing to the owners of the land behind it to cut all greenery back, Mrs Peckham seconded, all in favour. Clerk to obtain prices and write to owner.

MATTERS ARISING (CONT)

16. CIL Funding Opportunity – No further news.

17. Overgrown Hedge – Mr Storey said he had visited the owner of 2 Newcombe Drive who was worried about the complaint and needed assistance in obtaining quotations to cut the hedge back as it is about 1m over the boundary. Mrs Bane proposed the Parish Council assist with obtaining quotations, Mr Cock seconded, all in favour. Chair said he would be happy to deal with this. Mrs Peckham said the hedges at 50 Wilton Road and 2 Oak Street also needed trimming back. Clerk to write to owners.

18. Sanitizing Stations – Chair said One Stop owner had complained that the station was not being utilised as it had been installed too far from the entrance. Clerk said Handyman felt the ground by the entrance was not suitable which was why he moved it but she had assumed he had agreed this with the owner.

19. Audit – Approve Accounts – Clerk said the AGAR has been sent to the external auditors and the ‘Notice of period for exercise of public rights’ has been displayed on the noticeboard and website.

20. Parish Council Facebook Page – Clerk circulated NALC’s Social Media & Electronic Communications Policy prior to the meeting and Mrs Bane proposed adopting this, Mrs Wilson seconded, all in favour. Clerk will begin to set up the Facebook page.

21. Roadsweeper – Clerk said Clean Up team advised roadsweeper was in Feltwell around 17th May and is on a 12-week schedule. As Feltwell is on week 9, next visit should be 2nd week of August. However, she had been informed earlier in the day by a resident that the roadsweeper had not been in the village at all in May so will make further enquiries.

22. Payment of Zoom Meetings – Chair said subscription cost was £14.39 inc VAT/month (£172.68/year) but as he also used Zoom for other meetings, he was happy with 50% reimbursement. Mrs Peckham felt he should be reimbursed for the entire amount since the Parish Council would have had to have paid this anyway. Mr Storey proposed reimbursing the Chair £150.00, Mr Cole seconded, all in favour.

23. Casual Vacancy – Clerk said two applications had been received in total and the Chair circulated both application forms, after which a vote took place. First applicant received no votes in favour, second applicant received 8 votes in favour therefore Mr Jonathan Fenn is the new Parish Councillor for Feltwell. Clerk will organise paperwork with Mr Fenn and advise Borough Council.

24. Grass Cutting – Mr Storey said he had met with Mr Hamill and felt the issue had been addressed. Clerk and Mrs Peckham also met with Mr Hamill re the playing field and Mrs Peckham said the recent cut was much better than previous. She said a couple of people had sat right in the middle of the field whilst it was being cut and suggested the grass contractors shut the gates in future and display signs to stop this happening. Clerk to enquire when weed spraying is scheduled for Falcon Road alleyway.

25. Enquiry - Possible Used Cell Collection Point at the Methodist Church – Clerk circulated email from Mr Wilkinson requesting support of this project. Chair proposed the Parish Council support this, all in favour. Clerk to advise Mr Wilkinson.

26. CIL Payment – Clerk advised £7299.74 had been received from the Borough Council in CIL payments from two developments within the village; Land South of 3 and 4 Skye Gardens and The Coach House (plot 10), Hall Farm Close.

MATTERS ARISING (CONT)

27. Norfolk Playing Fields Subscription Renewal – Cost to renew is £25/year. Mrs Bane proposed renewing, Mr Storey seconded, all in favour. Clerk to renew subscription.

28. Review Rates Paid for Changing Rooms & User Agreements – Mr Cock proposed making no amendments to the User Agreement, Mrs Wilson seconded, 5 in favour, Mrs Peckham abstained since she is the Treasurer of the Feltwell Senior FC team. Rates were discussed and Clerk advised the Football teams had not been able to fully utilise the facilities due to Covid-19 restrictions nor make an income since they could not sell food or hold fundraising events. Mrs Bane proposed not charging rent for the Covid-19 restrictive period, Mr Storey seconded, 5 in favour, Mrs Peckham abstained. Chair proposed reviewing rates again in September when hopefully the Club would have a clearer idea of this situation going forward, Mrs Wilson seconded, 5 in favour, Mrs Peckham abstained.

CORRESPONDENCE

29. BCKLWN – Emails – Weekly Covid-19 Updates; Local Plan Review Briefing; Planning Committee Notification 14/06/21

30. NCC – Emails – Norfolk Local Access Forum volunteer vacancies; Ground-breaking partnership to provide Covid-19 recovery support for Norfolk; Share your views on latest city transport plans; Iron Bridge – Mr Cock proposed supporting the parishioners historical right of way across Iron Bridge, Mr Cole seconded, all in favour; A Call for more Foster Carers; Norwich Western Link project update; New Deputy Lieutenant Announced - Patrick Peal. NCC joins forces with British Library to roll-out small business support to three more Norfolk libraries and turbocharge the local economy; New Number Launched to Report Flooding in Norfolk

31. RAF Lakenheath – Email - Notification of explosion 18/5/21 10am – 3pm

32. Norfolk & Waveney CCG – Email - Online engagement opportunities - Musculoskeletal (MSK) Services

33. Brochure - Parish Magazine

34. **CHEQUES** – Mrs Bane proposed approving the payments list, Mrs Wilson seconded, all in favour. Cheques to be signed for the following – J Martin £24.99, S Sargent £102.45, T George £286.41, R H Landscapes £540.00, URM £28.80, Norfolk ALC £36.00, Bluesys IT Services £924.00, NPFA £25.00, TWR Accountants £372.00, E.ON £356.62, B Reeves £250.00, K&M Lighting £103.27, A Stannard £61.00, J Rolph £100.00. Direct Debits to Viridor £157.27 and BT £57.60, Standing Order to J Martin £897.58. Mrs Bane proposed setting up direct debit payment to URM who are ceasing all cheque payments from July, Mrs Wilson seconded, all in favour.

35. PLANNING

Mr G Rickard: Single Storey Extension to Extend Lounge at 2 Crabbes Close – No concerns therefore Chair proposed APPROVING this application, 8 in favour, Mr Storey declared an interest and abstained.

ANY OTHER BUSINESS

36. Highways – Mrs Peckham said the footpath from Portal Close to Manor Park Estate is covered with weeds, there are weeds along the alleyway from Paynes Lane to High Street and on footpaths along Munsons Lane and St Nicholas Drive. Clerk said Highways had advised weed spraying should take place this week. Chair felt the village in general was in a terrible state and asked all Councillors to report properties in their vicinity with greenery overgrowing boundaries and streets with weeds at the next meeting. Mrs Peckham said debris from recent garden work at the British Legion had been thrown over the wall onto Short Lane and blocked the drainage gully. Mr Cock had been asked by a local tractor driver if the 40mph sign to the left of the exit from Breckland

ANY OTHER BUSINESS (CONT)

Farms onto Lodge Road could be lowered as visibility is dangerously impaired for tractor drivers when exiting this junction. Mr Cole said some of the lettering on the road signs at the top of Lodge Road was missing. Clerk to speak to Highways.

37. Oak Garden – Mr Storey said he had noticed some broken glass on the junction here. Mr Cole asked if the crack in the wall had widened. Clerk to measure.

38. Bin Lorry – Mrs Peckham said a pipe at the back of the bin lorry was discharging a brown liquid during its visit last week. The lorry had stopped over a drain on Paynes Lane which still had a stench from the liquid and a brown stain had been left on the road. Clerk to make some enquiries.

Next meeting to be held virtually on Monday 12th July 2021 at 7.30 pm in the British Legion.

Meeting declared closed 9.50 pm.

On 11th June 2021, no objection was made to the following planning application: **Mr T Edwards – Variation of Condition 2 of Planning Permission 15/01745/F: Amend the external materials at 4 High Street.** 8 Councillors had no observations and Mr Cole and Mr Storey abstained.