

Monday 11th May 2020 –UPDATE

MATTERS ARISING

1. RAF Feltwell –No report from Squadron Leader.
2. SNT – Police Connect emails circulated, no reports regarding Feltwell.
3. Risk Assessment – Following the Prime Minister’s update on Sunday 10th May 2020, the playing field will remain closed. Play areas cannot completely be cordoned off unless fencing is put up, the hire cost of which is not financially viable.
4. Balance Sheet –No queries.
5. Allotment Pest Control – No report for March, April or May received as yet. Clerk has chased.
6. NALC – NALC bulletins circulated as received if relevant.
7. Briefing sessions (i) Local Plan – Site Allocations & Development Management Policies Development Plan Document (ii) 5 year land supply –No update.
8. Street Light Replacement – Finished.
9. Ranger Visit – Clerk chased report for April work and was informed that there was no report and only essential work was being completed due to Covid-19.
10. Parish Partnership Scheme – Awaiting Street Licence from Andy Wallace, Clerk has chased numerous times.
11. Locality Budget – No update on flashing 20mph speed sign.
12. Cllr Martin Storey Report – No report received from Mr Storey.
13. Tree - Old Methwold Road – Tree survey to be discussed at next meeting.
14. Fence – No update on widening gateway.
15. High Street/St Mary’s Junction – Finished.
16. Doctors’ Lease – Solicitors said application is still ongoing.
17. Memorial Garden – No update.
18. Allotment Shed Break-Ins – No update on gate.
19. Dog Bins – Clerk to obtain price for concrete slab to be laid for bin and will then apply for Street Licence. Once this is obtained, Clerk will purchase wheelie bin housing.
20. Online Banking – No update.

MATTERS ARISING (CONT)

21. Enquiry from Feltwell United U12 Team – **Container has been repaired but not yet painted. Manager is unable to confirm, at this time, whether team will continue.**
22. Highways – All SAM2 sites have to be approved before it can be deployed – **carried over to next meeting.**
23. Fete Donation Request – Fete postponed until weekend of 15th/16th August. No update.
24. April Meeting – Postponed until 1st June 2020. No update.
25. Appointment of Internal Auditor - **The submission deadline for the receipt of the approved AGAR and supporting documentation has been extended to Friday 31 July 2020. Paperwork has been submitted to TWR Accountants.**
26. Street Light Energy Renewal – **Finished.**
27. Review Allotment Committee Terms of Reference – **Finished.**
28. Review Financial Regulations – **Finished.**
29. Highways – **Grups on Paynes Lane have been cleared.**
30. Potential Land Lease Opportunity – **Carried over to next meeting.**
31. Feltwell United FC – Clubs 100th Anniversary – **Carried over to next meeting.**
32. Litter Collector/Cleaner and Handyman Pay Increase – **Finished.**
33. John Stickley Community Event – **Finished.**

CORRESPONDENCE

34. BCKLWN – Email – Democratic Services – FW: Letter to Chief Executives from the Ministry of Housing, Communities & Local Government - Regulations on local authority meetings and elections; Parish updates from Cllr Stuart Dack and Weekly Covid-19 Response update for Borough and Parish Councillors
35. NCC – Email – Emergency closure of Blackdyke Road - AW works; New phone services to help protect Norfolk's children and young people; Adult Learning Launches Online Course
36. T T Jones (Electrical) Ltd – Email – 'Business as usual' (street light maintenance)
37. TWR Accountants – April and May Tax Tips
38. PC Lee Anderton – West Norfolk Community Engagement Officer Updates
39. Community Action Norfolk – Emails – Funding and Jobs Newsletters; COVID-19 VCSE Sector Update
40. West Norfolk Clinical Commissioning Group – Email – Press release: GP practices to provide extra support and monitoring for vulnerable patients; Updates
41. Rural Services Network – Rural Bulletins
42. E.ON – Email – Monthly Marketing Report (March)

CORRESPONDENCE (CONT)

43. Early Help Children's Services – Email – Message from Norfolk Safeguarding Children Partnership; West Norfolk Early Help C-19 Round up (weekly),
44. Parish Magazine – Email

CHEQUES

Cheques were signed by Mr Rayner, Mr Lambert and Mrs McGeeney for the following – S Sargent £58.02, Viridor £128.16, E.ON £349.38, T T Jones Electrical £52.15, URM £19.44, Anglian Water £4.33, R H Landscapes & Maintenance £540.00, Environment Agency £37.91, Feltwell Community Fund £600.00, J Martin £8.76, SSE £95.14. Cheques to EAS Lambert & Son £55.20 and E Lambert £5.00 were signed by Mr Cock, Mr Rayner and Mrs McGeeney. Standing order to J Martin £846.47, direct debit to BT £56.96.

PLANNING

- Demolish existing side extension and construct a single storey side and 2 storey rear extension at 46 Addison Close

Decision by Clerk, in conjunction with the Chair and Vice-Chair: Based on Councillors' opinions (9 in favour, 1 against, Mr Storey abstained) – Application approved.

- Construction of one dwelling at 24 Long Lane, Feltwell.

Decision by Clerk, in conjunction with the Chair and Vice-Chair: Based on Councillors' opinions (8 in favour, Mr Lambert, Mrs Peckham and Mr Storey abstained) – Application approved but with additional note that some Councillors are concerned about yet more use of an unadopted road which pulls gravel out onto the highway in the winter. A request also for the Borough Council to consider adopting this overused roadway.

OTHER MATTERS ARISING

47. Record of Attendance - Clerk read out figures for attendance at monthly Parish Council Meetings from 1st May 2019 – 30th April 2020, as follows:- Mrs Arnold 10/10, Mrs Bane 8/10, Mr Cole 10/10, Mr Cock 9/10, Mr Edwards 8/10, Mr Lambert 10/10, Mrs McGeeney 6/10, Mrs Peckham 3/3, Mr Rayner 9/10, Mr Storey 9/10, Mr Studd 8/10. There were only 10 meetings (no August 2019 or April 2020 meeting). Details are attached.

48. Next Meeting – The next meeting is scheduled for Monday 1st June 2020 and will only go ahead if Government guidelines permit. However, it is unlikely in the present climate that this will take place in which case monthly updates will continue until further notice. The Clerk will advise confirmation/cancellation of the scheduled meeting when she receives further Government advice.