

The Meeting of the Parish Council was held on Monday the 9th day of SEPTEMBER 2019 at the Royal British Legion, Long Lane – commencing 7.30 pm

COUNCILLORS PRESENT: Messrs Rayner (Chair), Lambert (Vice-Chair), Cock, Cole, Edwards, Storey and Studd, Mrs Arnold, Mrs Enefer-Harrison and Mrs Bane. Also present 4 members of the public and Squadron Leader Turnbull.

APOLOGIES: Apologies were received from Mrs McGeeney.

DECLARATIONS OF INTEREST: Mr Cock and Mr Lambert declared an interest in Planning. Mr Cole and Mr Edwards declared an interest in items relating to the Allotments.

MINUTES: Minutes of the last meeting were taken as read, agreed and duly signed by the Chair.

PUBLIC SPEAKING: The meeting was suspended for 2 minutes to allow members of the public to speak.

MATTERS ARISING

1. **RAF Feltwell** – Sqn Leader Turnbull gave notification of 48 hours of near-continuous flying at the beginning of October and said three flying squadrons will be home until Spring 2020. He apologised for lack of communication regarding detonations on 28th August and said this was because the member of staff responsible for communicating this was on holiday. Mr Storey said the detonations were getting louder and asked if there was a legal noise level by which USAF were bound. He also asked what would happen if damage to a property were proven to be caused by these detonations. Sqn Leader said he would take these concerns on board and investigate whether detonations could take place elsewhere. He also said he would bring a member of USAF personnel to the next meeting to address this matter with residents. Sqn Leader departed the meeting at 7.40 pm. Mr Rayner said he and Mr Cock attended the Groundbreaking F-35 Ceremony where Kier offered their services to carry out community work within Feltwell and asked for ideas to be brought to the next meeting. He had also attended the barbecue at RAF Mildenhall with Mrs Arnold which he found very informative and said that the USAF have no intentions of closing RAF Mildenhall until at least 2025.

2. **SNT** – Police Connect emails are circulated but nothing relating to Feltwell has been received. Clerk said the next Community Engagement Drop-In Session would take place at Central Café on 4th October.

3. **Risk Assessment** – Mr Cock carried out the inspection and had found the field tidy with no litter. He had concerns about the wall where the tree was removed and questioned whether it should be fenced off. Tree stumps here have lots of regrowth and in his opinion a treatment is required to kill off the stumps to prevent further damage to the wall. There is a broken gutter bracket on the rear of the Changing Rooms. Clerk to speak to Handyman. There is leftover brushwood at the back of the Changing Rooms which Mr Cock said he would be happy to remove. The large tree next to the container needs looking at as its branches are on the floor. Clerk said she had been contacted by a concerned resident regarding the height of a tree at the back of her property. Mr Lambert had taken a look and believed her concern was justified and proposed that the tree needed to be made safe immediately and a survey carried out on the rest of the trees, Mr Studd seconded, all in favour. Clerk to speak to Denver Trees regarding the dangerous tree and obtain prices from three companies for a tree survey. Following a recent report of a dog on the field, Clerk suggested purchasing five A4 signs displaying the Borough Council's official 'NO DOGS PERMITTED' and was asked to obtain prices. Mr Studd to carry out the next inspection.

MATTERS ARISING (CONT)

4. Balance Sheet – No queries.
5. Allotment Pest Control – Reports received for July and August.
6. NALC – Mr Rayner said he attended the first day of the Parish Councillor Training today and that the second session would be provided on a USB stick. Everyone else except Mrs Bane and Mr Storey is attending sessions at the British Legion on 16th and 19th September.
7. Briefing sessions (i) Local Plan – Site Allocations & Development Management Policies Development Plan Document (ii) 5 year land supply – Mr Storey said following a recent update, progress is being made and sites are being dwindled down. It is expected a document will be released for public consultation Spring 2020. He said there is roughly the same amount of applications as last year.
8. Street Light Replacement – Mrs Bane proposed replacing 12 LED street lights; 3 x Archers Avenue, 1 x Sparkes Way, 7 x Hereward Way, 1 x Shrub Hill, Mr Lambert seconded, all in favour. Clerk to confirm price with T T Jones Electrical and place order.
9. Ranger Visit – Report for July received and all work listed has been undertaken or is programmed. Next Ranger visit scheduled for October. Buddleia bush along Short Beck needs cutting back and the hedge from the old West End Public House to the Base along Long Lane needs cutting back. Clerk read out a complaint from a resident regarding a quad bike rider who she assumed was weed spraying but said he was driving too quickly and completely missing the weeds which was a total waste of taxpayers' money. Clerk has reported to Highways.
10. Parish Partnership Scheme – Mr Lambert proposed purchasing a new bus shelter to replace the existing at High Street opposite Central Garage, Mrs Arnold seconded, all in favour. Clerk to obtain prices.
11. Locality Budget – Mr Storey is monitoring this and asked the Clerk to chase it as well.
12. Village Sign – Clerk will contact Mr Batten re making a wooden crook and sabre.
13. T T Jones Electrical Ltd – Column Replacement & Electrical Testing – Clerk has lodged a claim with Zurich and said there would be a £250 excess.
14. Senior FC – Mrs Peckham has advised the Clerk this can be shelved for the time being.
15. Summers Fair – Clerk said Summers Fair would be here 30th September – 6th October.
16. Cllr Martin Storey Report – Mr Storey said a meeting is to be held 17/9/19 at Norfolk County Council where parents can voice their anger about disability allowance cuts and hold accountable those who made that decision. Mr Storey reiterated that he had not been in agreement with the cuts but would be in attendance.
17. Fete Committee Donation Request – Mr Storey thanked all those involved in organising the fete which he believed was a great success.
18. Donation Request from St Mary's PCC – Mrs Garland had informed the Clerk that their funding applications had been successful and although there was no need for a donation, she much appreciated the Parish Council considering their request.

MATTERS ARISING (CONT)

19. Thank You – Mr Lambert said the bench is ready and will liaise with the Clerk and Mrs Bane about positioning it.

20. Review of Committees – Clerk said Barry Hawkins confirmed Mr Cooper could remain on the Fuel Allotment Committee.

21. Matters Arising from Allotment Tenants' Meeting (Water Supply) – Mr Storey said two quotes had been obtained, both of which were considered not financially viable by the Allotment Committee. He had spoken with a couple of tenants who said they could manage with water butts.

22. Signatory – Clerk has had confirmation that Mrs Bane is now a signatory on the account.

23. New Defibrillator Pads – Mr Rayner said these have arrived.

24. SAM2 Post – Mr Rayner said this has been installed and is in use.

25. Highways – Clerk said roadsweeper will be in the village between 6th and 20th November and operates on a 19-21 week cycle. During Public Speaking, a resident asked for thanks to be passed on to the contractor who cleared out the grops along Old Brandon Road, saying an excellent job had been done. Clerk said brambles had been cut back along Short Lane and the pothole has been filled at the top of Paynes Lane. Clerk had logged requests with all well-known SatNav companies asking them not to direct vehicles through Munsons Lane from Hythe Road. Give Way sign is now facing the correct way. Clerk said the new Highways Technician, Damien Jeffries, had been excellent in dealing with recent issues and communication has vastly improved.

26. Oak Garden – Clerk said that provided approval is granted by Highways and the risk management is considered, the Public Liability insurance does cover Councillors cutting this grass. Highways have assessed the cracks in the wall and consider it of sound integrity. Mr Lambert questioned this and Mr Studd proposed requesting Highways reassess this, Mrs Enefer-Harrison seconded, all in favour. Clerk to write to Highways. Mrs Bane suggested Clerk measure the width of the cracks and take photographs so this can be monitored.

27. Tree - Old Methwold Road – Clerk said a colleague of Richard Fisher confirmed the Horse Chestnut Tree has a TPO. Mrs Enefer-Harrison didn't think a planning application was required to trim the tree back from the highway. Clerk to enquire.

28. Street Signage – Clerk said Highways will paint a "NO ENTRY" sign on the carriageway but this will not be done until next Spring as the lining order has already been placed. Straight arrows will also be painted on the carriageway in High Street at the same time.

29. Hedge – Wilton Road – Clerk spoke with Highways regarding the hedge as Orbit had claimed it was not their responsibility. Highways have contacted Orbit, laying out in simple terms the safety issue and what is required to remove this risk and await their response.

30. Fence – Mr Rayner will obtain some prices to remove a fence panel to widen the vehicle entrance from the car park onto the playing field.

31. Allotment Committee Vacancy – Following Mrs Bane's resignation from the Committee, Mr Storey thanked her for her time as a Committee member and for her enthusiasm in this role. Mrs Bane proposed Mrs Arnold as her replacement, Mr Rayner seconded, all in favour.

MATTERS ARISING (CONT)

32. Proposed Amendments to Allotment Tenancy Agreements – Clause to be added to Farm Tenancy Agreements renewed this year stating that weed beet must be hand pulled and not weed wiped. Wording to be added to the Garden Tenancy Agreement stating that if a tenant does not clear their allotment when their tenancy ends then any costs incurred by the Allotment Committee when undertaking this task may be passed on to them. Mr Storey proposed adopting these changes to the Tenancy Agreements, Mr Studd seconded, Mr Cole, Mr Edwards and Mrs Enefer-Harrison abstained, 5 in favour therefore motion carried. Clerk will amend both agreements.

33. Fly Tipping & Dog Fouling at Munsons Lane – Following a complaint, Clerk has spoken with Borough Council and the fly tipping has now gone. Munsons Lane is unadopted and as a dog bin has already been placed at the entrance from Munsons Place, it was felt there was little else could be done.

34. High Street/St Mary's Junction – Mr Edwards asked if anything could be done about the speed of the traffic coming around the corner from Bell Street to Hill Street. Mr Studd suggested painting 'SLOW' on the carriage way or perhaps have hatched areas. Clerk to speak to Highways.

35. Insurance Renewal – Clerk obtained four prices, cheapest was with current provider, Zurich, at a premium of £1345.90 for 1 year. Mr Lambert proposed renewing with Zurich, Mrs Enefer-Harrison seconded, all in favour. Clerk to renew insurance with Zurich.

36. Graveyard Complaint – Clerk said a resident had reported damage to his 'reserve' sign. Clerk has spoken with the grass contractors who admitted this may have been their fault and agreed to reimburse the resident.

CORRESPONDENCE

37. Police Connect - Emails received and circulated

38. RAF Lakenheath – Email – Notification of detonations at RAF Feltwell 15/8/19

39. RAF Mildenhall – Email –Joan Mann Special Sports Day invitation

40. Norfolk County Council – Email – Norwich Western Link preferred route agreement; East of England businesses benefit for low carbon initiatives; Council's company proposes 137 homes for Acle; Regional backing secured for Norfolk road projects; Ash Dieback Team - Parish Roadside Tree Inspections; Farming and the highway - new web pages available

41. BCKLWN - Planning Update Sessions 25/9/19; CIL Regulation Update

42. TWR Accountants – Email – Newsletter and Tax Tips (July & August)

43. Community Action Norfolk – Emails – Events, Funding, Jobs & Sector Newsletters

44. NARS - Norfolk Accident Rescue Service request for donation

45. West Norfolk Clinical Commissioning Group – Email - AGM 1/8/19; Crowdsourcing ideas for Norfolk and Waveney STP five year plan

46. Rural Services Network – Weekly bulletins; Invitation to the Rural Conference 2019

47. RAF Benevolent Fund Norfolk – Email - Help us get more RAF veterans on our radar

48. Early Help Children's Services – Email – Summer Holiday Activities 2019; Directories and Bulletins (August & September)

49. TWM Traffic – Email – Community Speed Watch Information

50. Norfolk Age UK – Letter – Request for donation

51. Sport England – Email – Active Places Newsletter (August & September)

52. EON – Email – Monthly Marketing Report (July & August)

53. Brochures – Parish Magazine

54. **CHEQUES** – Cheques were signed for the following – S Sargent £97.78, T George £116.16, Viridor £166.93, R H Maintenance & Landscapes £262.50, E.ON £498.04, T T Jones Electrical £52.15, Community Heartbeat Trust £70.80, Westcotec £6156.00, John Rolph £100.00, Canvas Spaces £2200.14, RBL Feltwell £15.00. Standing order to J Martin £846.47, direct debit to BT £51.24.

55. **PLANNING**

- **FCC Environment - Mr Joseph Haigh: Erection of three Leachate storage tanks (retrospective) at Feltwell Landfill Site, Lodge Road** – Mr Storey abstained, 9 in favour, NO OBJECTIONS

- **Mrs Denise Vaughan: Conversion of loft room above garage into bedroom for existing dwelling and insertion of dormer windows into garage roof at 48 Paynes Lane** – Mr Storey abstained, 9 in favour, NO OBJECTIONS

- **Warren Energy Ltd: (Retrospective) Retain bund, post and wire fence, and use of existing hardstanding/track for use as access/egress to the hangar building of the permitted Anaerobic Digestion Plant at Warren Energy Ltd, Breckland Farm** – Mr Storey abstained, 9 in favour, NO OBJECTIONS

- **Mr Dempsey/Miss Dixon: Dormer window, loft conversion and 2 storey rear extension at The Pightle, 20 Oak Street** – Mr Storey abstained, 9 in favour, NO OBJECTIONS

- **Mr B Rutterford: Change of use of the ground floor pub to two apartments, keeping the first floor as living accommodation at The Chequers, 36 Hill Street** – Mr Lambert felt this amenity should be retained as a public house, Mr Edwards felt that one public house in the village was adequate. 8 against, 2 in favour, Mr Cole and Mr Storey abstained – REFUSED

- **Miss Donna Cock: Single storey extension to existing dwelling to form self-contained residential annex at The Homestead, 11 Long Lane** – Mr Cock declared an interest therefore abstained, Mr Storey abstained, 8 in favour, NO OBJECTIONS

- **T B Construction: (Reserved Matters) Construction of 4 dwellings at 34 Nightingale Lane** – Mr Edwards said the dwellings are not in keeping with the existing properties on the Oakfields Estate and that access is across another resident's driveway. Mr Lambert declared an interest and therefore abstained, Mr Cock and Mr Storey abstained, 7 against, REFUSED

ANY OTHER BUSINESS

56. **Highways** – Path along Hill Street to The Chequers needs resurfacing. Damage to carriageway along Wilton Road/Bell Street needs re-assessing following a recent accident.

57. **Hedge** – Mrs Enefer-Harrison said a hedge belonging to 9 Lodge Road needs cutting back from the road. Clerk to write to owner.

58. **Thanks** – Mr Storey asked for thanks to be given to Mr Cock for keeping the vacant allotments in good order and for not charging for this service.

Next meeting to be held on Monday 14th October 2019 at 7.30 pm at the British Legion.
Meeting declared closed 9.32 pm.