

The Meeting of the Parish Council was held on Monday the 10th day of JUNE 2019 at the Royal British Legion, Long Lane – commencing 7.30 pm

COUNCILLORS PRESENT: Messrs Rayner (Chair), Lambert (Vice-Chair), Cock, Cole, Edwards, Storey and Studd, Mrs Arnold, Mrs Bane, Mrs Enefer-Harrison and Mrs McGeeney. Also present 9 members of the public.

APOLOGIES: Apologies were received from Squadron Leader Turnbull.

DECLARATIONS OF INTEREST: As trustees of the Edmund Moundeford Charity, Mr Cock, Mr Lambert, Mrs Enefer-Harrison and Mrs McGeeney all declared an interest in Planning. Mr Lambert also declared an interest in Item 26.

MINUTES: Minutes of the last meeting were taken as read, agreed and duly signed by the Chair.

PUBLIC SPEAKING: The meeting was suspended for 8 minutes to allow members of the public to speak. Mr Edwards asked why this section was not minuted and the Clerk explained that each matter raised by the public was minuted under the corresponding heading, i.e. if it was Highways related, it would be minuted under Highways etc. If there was no corresponding heading, it would be minuted under Any Other Business.

MATTERS ARISING

1. **RAF Feltwell** – Clerk read out email from Squadron Leader Graham (RAF Mildenhall) who apologised for not reverting sooner having been waiting for confirmation from Explosive Ordnance Disposal (EOD) at RAF Lakenheath. He stated the overall intent is to minimise the number of detonations to those necessitated by operations (items that require disposal) or those essential to maintain the currency of EOD personnel (routine training). He said, as with all base activities, the aim is to limit any undue disturbance to neighbouring communities. He also said the EOD personnel attempt to pool detonations, limit the frequency of activity (routinely 1-3 iterations per month) and operate between 8.00 am and 6.00 pm. He had also been informed that when training is being conducted, the number of individual detonations will not normally exceed 5 bangs in any one day.

2. **SNT** – Police Connect emails are circulated but nothing relating to Feltwell has been received.

3. **Risk Assessment** – Clerk carried out the risk assessment earlier in the day and said the Sycamore bushes to the right side of the entrance gate as you enter the field need cutting back. There are also two Sycamore bushes either side of where the conifers were cut back off the wall that need removing. The tree next to the container needs its lower branches removed up to a height of about 8 feet. Mr Lambert said this work should be carried out in the Autumn, Clerk to obtain quotes nearer the time. The changing rooms and teen shelter were tidy and the graffiti removed although the green part of the shelter could be hammerited. Mr Lambert had repaired the seat. The zip wire now needs replacing, Clerk had not heard back from Playmaintain so will chase and also obtain other quotations. CCTV sign has been removed from one of the gates. Welds on the car park fence still need painting black. Clerk to speak to Handyman. The hole in the side of the skate park also needs filling. Clerk to speak to Canvas Spaces. Overall the field was well maintained and looked good, there was no litter in sight. Mrs Bane to carry out the next inspection.

4. **Balance Sheet** – No queries.

MATTERS ARISING (CONT)

5. Allotment Pest Control – No report received yet for June.
6. NALC – Mr Rayner said the 2-day Chair Training Course was in fact only £110 + VAT not £220 + VAT as originally thought but as this was only available in Norwich, he could not attend. He said Parish Councillor Training sessions were available through NALC at £60 + VAT/delegate or if the full Parish Council wished to attend this would be £390 + VAT. Mr Rayner said two dates were offered. Mr Rayner proposed all Parish Councillors attend the sessions on Monday 16th and Thursday 19th September, Mr Lambert seconded, all in favour. Clerk to book the meeting room in the British Legion.
7. Briefing sessions (i) Local Plan – Site Allocations & Development Management Policies Development Plan Document (ii) 5 year land supply – No further news.
8. Street Light Replacement – Clerk has ordered 9 LED street lights at £165 + VAT/light.
9. Ranger Visit – Next Ranger visit scheduled for July. Clerk requested any work to be carried out to be forwarded to her asap.
10. Additional Post Boxes – Clerk said further to email received 31st May 2019 from Royal Mail, as stated the post box was operational 3rd June 2019.
11. Parish Partnership Scheme – Clerk said Westcotec have advised Notice of Works fee has been paid and the shelter is scheduled for installation 25th and 26th June 2019.
12. Locality Budget – Mr Storey said the flashing 20mph sign is on schedule, Andy Wallace is coming back to him but it is a longwinded process.
13. Planning Breach – Hall Farm – Mr Storey said information and photographs had been presented to the panel and quite a large debate had taken place. The Deputy Head Planning Officer said that the gateways are something residents could have installed anyway. Mr Lambert said these were leasehold properties and would still need the developer's permission. Mr Rayner said he had spoken with Mr Lawrence who could see no problem with the gateways and therefore was not prepared to speak on the Parish Council's behalf.
14. Village Sign – Clerk said she had contacted two other companies, one of which could not undertake the work and the other, Tailor Made Metal Fabrication from Littleport who had come in at £600 + VAT prime painted only. Mr Edwards suggested contacting East Coast Castings from Watton. Clerk to contact.
15. T T Jones Electrical Ltd – Column Replacement & Electrical Testing – Clerk had received and circulated the structural engineer's report which showed one column needed replacing (Unit 9112 on the corner of Munsons Lane). This column is galvanized steel but is leaning, assumed to be a result of accidental impact. Clerk to obtain a quotation for a replacement column. The report flagged up eight other columns which will be monitored again along with the others in May 2021.
16. Highways – Mr Rayner said he had not spoken to the residents as he could see no other safe parking options. He also pointed out that this was not the only village green in which residents parked their vehicles. He believed the situation should be monitored.
17. Allotment Monthly Walkabout – Annual Allotment Walkabout will take place Monday 24th June 2019.

MATTERS ARISING (CONT)

18. Senior FC – Mr Peckham said the football pitch has been surveyed and he is awaiting drawings. He requested the use of the Changing Rooms and pitch for the 2019/20 season for both the Senior FC team and the newly formed Under 16's team and this was accepted, rates to be reviewed at the next meeting. He advised of a Charity Football Match taking place Saturday 6th July 2019 and said there is now a defibrillator in the Changing Rooms.

19. Front Wall of Hall Drive Properties – Mr Edwards said the recommendation from the NCC was to trim the tree back away from the path and remove the ivy.

20. Summers Fair – Clerk and Mr Lambert met Mr Summers and said the fair would be situated on the car park although some caravans would be allowed onto the field, no further forward than the Changing Rooms. Charges and fees were discussed. Mr Lambert proposed charging £200 for the week, £20 for water usage and electric to be paid for when start/finish meter readings have been taken, Mr Studd seconded, all in favour. Clerk to speak to Mr Summers.

21. Cllr Martin Storey Report – Mr Storey said the NCC have engaged an independent company to undertake a survey running from 3/6/19 to 7/7/19 to find out what Norfolk residents think of the services they provide. 1100 people will be asked their opinions personally and the NCC will do their best to act on them. He stated that of the 2000 planning applications received by Borough Council in 2018, only 103 were dealt with by the Planning Committee itself. He reiterated the offer to accompany residents on a tour of County Hall and said County Hall is also open to the public to view meetings in progress. He also asked the Clerk to chase up a Planning Training letter which should have been sent to all Clerks.

22. Fete Committee Donation Request – Mr Studd offered to help marshal and Mrs Bane and Mr Lambert said they would assist when the Parish Council's float had arrived on the field.

23. Donation Request from St Mary's PCC – Having read the Parish Council's letter in response to her request, Mrs Garland felt she hadn't made herself clear enough and the Chair invited her to speak. She said the total cost for the repair of the west section of the wall is £9500. SPAB will not allow this section of the wall to be repaired by volunteers (as is the case with the rest of the wall) because it runs alongside a road. She has applied to several organisations for funding and stated that if these applications are successful then there will be no need for a donation. However, she asked for the Parish Council's support if some of the funding wasn't received and said that she would need a decision in August. Mr Storey thought this was something the Parish Council could consider and this was agreed by all. As there is no meeting in August, Mr Rayner asked Mrs Garland to advise the Clerk as she became aware of the outcome of funding applications and then the Parish Council could hold a special meeting to discuss the shortfall. Mr Storey thanked Mrs Garland and Mrs Parker for their "exceptional" efforts looking after the Churches.

24. Thank You – Clerk said Mr Cooper had informed her he had spent 26 years serving as a Parish Councillor. Clerk will purchase a plaque.

25. Audit – Upon the advice of PKF Littlejohn, Clerk instructed Mr Rayner to amend and initial the AGAR which she has returned, duly completed.

26. Review of Committees – Clerk has not yet had a response from the Charity Commission regarding whether Mr Cooper could remain on the Rawlins Charity and the Fuel Allotment Committee even though he is not a Parish Councillor but said this could be a lengthy process.

MATTERS ARISING (CONT)

27. Matters Arising from Allotment Tenants' Meeting (Water Supply) – Mr Storey said the Allotment Committee will look at possible sites and speak to tenants at the annual walkabout and report back.

28. Signatory – Mr Cock proposed Mrs Bane as the new cheque signatory, Mr Lambert seconded, all in favour.

29. Allotment Committee Meetings – Clerk said she thought these meetings should take place more regularly so that decisions such as the water supply (above) could be discussed at a Committee meeting and a decision made before it is brought to the Parish Council, otherwise the need for a Committee is negated. This was agreed and a date will be discussed for the next meeting.

30. Skate Park Complaint – Clerk read out a letter received from a resident complaining about noise from the skate park and requesting a sign be displayed regarding anti-social behaviour. Clerk said a sign was put up in December 2018 following this resident's request. Mr Cock said the resident should bear in mind that it is the people being the nuisance, not the skate park. Mrs McGeeney said the playing field is an area for children to play and noise would be inevitable. Mr Lambert proposed writing back to the resident stating the complaint had been logged and that any further complaints relating to anti-social behaviour should be directed to the Police, as stated on the sign, Mr Studd seconded, all in favour. Clerk to write back to resident.

31. New Defibrillator Pads – Mr Rayner said two new sets of pads are required. Mr Storey proposed purchasing these, Mr Lambert seconded, all in favour.

32. SAM2 Post – Mr Rayner said a new post is needed in the 40mph zone on Lodge Road. The post at Paynes Lane can be moved at a cost of £80 + VAT or a new post purchased at £130 + VAT. Mr Studd felt the SAM2 is needed at Paynes Lane and proposed purchasing a new post for Lodge Road, Mrs Enefer-Harrison seconded, all in favour. Mr Rayner to purchase new post.

CORRESPONDENCE

33. Police Connect - Emails received and circulated

34. Norfolk County Council – Email – Norwich Western Link update; Campaign to fully dual the A47 to be taken to Westminster

35. PC Lee Anderton – Email – SNAP Engagement Surgeries; Newsletter (May)

36. SLCC – Email – Invitation to Norfolk Local Councils Conference 12/7/19

37. Campaign to Protect Rural England (CPRE) – Email – Norfolk Voice (May); Rural Housing Conference 6/9/19

38. Community Action Norfolk – Emails – Funding, Events & Sector Newsletters

39. Early Help Children's Services – Email – May Holiday Activities; June Bulletin & Service Directory

40. Rural Services Network – Email - Rural Services Bulletin

41. Rural Communities – Email – Newsletter

42. E.ON – Email – Monthly Marketing Report (May)

43. Groundwork East – Email – Request to fund a 'Green Team'

44. West Norfolk Clinical Commissioning Group – Email – Blog by Dr Paul Williams; Public consultation launched

45. Westminster Briefing – Email – Tackling Waste Crime

46. Brochures – Parish Magazine

47. **CHEQUES** – Were signed for the following – J Martin £33.28, S Sargent £88.64, Cash £15.00, Viridor £147.77, T T Jones Electrical £52.15, R H Maintenance & Landscapes £525.00, Royal British Legion (Feltwell) £50.00, Mr B Reeves £250.00, E.ON £498.04. Standing order to Mrs J Martin £813.19, direct debit to BT £50.16.

48. **PLANNING**

Feltwell Developments: Erection of 18 dwellings with associated garages and highway works at land at or south of 6 - 10 Lodge Road - REFUSED. It was noted from the Site Plan that this application is only 'Phase 1' and a 'Phase 2' is planned. The conclusion drawn was that this application is the first stage of the present application 17/02162/FM for the erection of 46 dwellings at this location (which is still currently "awaiting decision") and as it does not address the concerns raised in the Parish Council's previous objections, the Councillors stood by their decision to refuse this application for the following reasons:-

- The positioning of the access is extremely dangerous. Drivers along Lodge Road continue to abuse the 30 mph speed limit along this road and the access to this development comes straight out onto it
- The access visibility pulling right out of the development is poor due to a blind corner just a few metres from it
- The driveway of property No.1 comes out onto Lodge Road. This driveway should not be positioned here as it only encourages visitors (and couriers etc) to park at the entrance to it along Lodge Road and as this is so close to the bend, it is not safe

Sir Edmund Moundeford Charity: Construction of Meeting Hall at Edmund de Moundeford School, The Beck – NO OBJECTION. Mr Storey declared an interest in this matter. The Chair asked the Trustees of Edmund Moundeford Charity to leave the room so that this application could be discussed. Mr Storey, Mr Lambert, Mr Cock, Mrs Enefer-Harrison and Mrs McGeeney departed the meeting. The Chair advised the remaining Councillors that a 'Residents Meeting' was held on the 7th June 2019 where concerns and issues were discussed. He said members of the Trust answered questions and plans had since been amended to alleviate the issues raised. The Parish Council felt that the applicant had addressed its concerns and therefore had no objection to the application providing the following conditions are adhered to:-

1. The hall is not used for private functions, i.e. weddings, where noise/music levels are unacceptable to neighbouring properties
 2. Construction only takes place during social hours, i.e. 7.30 am - 6.00 pm, and only during the week, i.e. no weekends
 3. Construction vehicles must park on the school playing field and not on the highway
- The Trustees re-joined the meeting at 7.57 pm.

Mr & Mrs G Lancaster: Single-storey rear extension to Gladstone House, 15 The Beck – NO OBJECTION.

ANY OTHER BUSINESS

49. **Highways** – During Public Speaking, a resident said the grups along Old Brandon Road need cleaning and asked when the Roadsweeper would next be in the village. The footpath along Bell Street is also in an unacceptable condition. Clerk to speak to Highways.

50. **Oak Garden** – Mr Storey said he had trimmed the grass and suggested each Parish Councillor take turns to cut this.

ANY OTHER BUSINESS (CONT)

51. Tree - Old Methwold Road – Mr Rayner said the tree on the grass opposite R H Lindsays, Old Methwold Road needed cutting. Mr Lambert said this belonged to the Parish Council. Clerk to ascertain if there is a TPO on the tree.

52. Village Bonfire & Fireworks – Mr Rayner said he would like to have a village bonfire and fireworks display to be held on Bonfire Night. To be discussed next meeting.

Next meeting to be held on Monday 8th July 2019 at 7.30 pm at the British Legion.

Meeting declared closed 9.39 pm.
