

The Meeting of the Parish Council was held on Monday the 12th day of NOVEMBER 2018 at the Royal British Legion, Long Lane – commencing 7.30 pm

COUNCILLORS PRESENT: Mr Rayner (Chair), Messrs Lambert (Vice Chair), Cock, Cooper, Leamon and Storey, Mrs Arnold, Mrs Bane, Mrs Enefer-Harrison and Mrs McGeeney. Also present 5 members of the public and Squadron Leader Neild.

APOLOGIES: No apologies received.

DECLARATIONS OF INTEREST: None.

MINUTES: Minutes of the last meeting were taken as read, agreed and duly signed by the Chairman.

PUBLIC SPEAKING: The meeting was suspended for 2 minutes to allow members of the public to speak.

MATTERS ARISING

1. RAF Feltwell – Sqn Leader said increased flying will continue as all three squadrons are back flying again. He has reported trees along Blackdyke Road. Date for RAF/British Military families moving into Trenchard Square is March 2018. Mr Storey enquired about a recent horse death associated with a low flying Chinook helicopter and asked if a better understanding of what's happening could be communicated. Sqn Leader asked Mr Storey to forward further details about this incident to him so he could make enquiries. Sqn Leader departed the meeting at 7.47 pm.

2. SNT – The few Police Connect emails received have been circulated.

3. Risk Assessment – Mrs Bane carried out the risk assessment Saturday morning and said a large fish tank complete with accessories had been dumped by the blue bin. Bolts need welding on the railings near the skate park. Clerk to ask Handyman to do this. Middle part of the North wall is crumbling, Clerk to ascertain which resident this belongs to and write to them to repair. Still no quotation received re conifer trees, Mr Storey agreed to assess what exactly needs doing and Clerk will get alternative quotes in the Spring. Mr Cock to carry out next inspection.

4. Balance Sheet – No queries.

5. Allotment Pest Control – Reports received for September and October.

6. NALC – Weekly newsletters and updates have been circulated.

7. Skate Park – Sign should be here this week. Clerk will ask Handyman to put this up.

8. Briefing sessions (i) Local Plan – Site Allocations & Development Management Policies Development Plan Document (ii) 5 year land supply – No further news.

9. Street Light Replacement – The extra street light at Shrub Hill has been added to the inventory. 10 street lights are on order. Mrs Bane said she would like to replace another 10 lights in January.

10. Ranger Visit – Report received from last visit. All work submitted has been carried out but the hole in the pavement outside the One Stop needs to be assessed by the inspector and the footpath at the entrance to Manor Park Estate has been programmed for repair.

MATTERS ARISING (CONT)

11. Hedge Removal rear of Edmund Moundeford Road – Mr Rayner, Mr Cock and the Clerk met with Adam Douglas and Ben Newbrook from Orbit 2/11/18. Follow up email has since been received from Mr Douglas stating Orbit will reinstall a featheredge fence subject to the Parish Council's approval and that the fly tipping had been removed. Mr Storey said this type of fence would not withstand the elements and a stronger one should be erected. Mr Cock said the fly tipping was still in situ. Mr Storey proposed asking Orbit to write to its tenants at Edmund Moundeford Road clearly outlining their rights, i.e. they cannot remove fences that adjoin a private property, Mr Lambert seconded, all in favour. Clerk will write to Orbit re these matters.

12. Additional Post Boxes – One Stop and Wilton Road post boxes are now fully operational but the post box recently installed along The Beck is not. Clerk to write to Royal Mail.

13. Dogs' Mess – No further news from the BC re Littering and Dog Fouling Survey.

14. Allotment Walkabout: Minutes of a Special Meeting held 22nd October to discuss farm tenders and hedge cutting were ratified.

15. Parish Partnership Scheme – Mrs Bane proposed submitting a bid for a bus shelter at Wilton Road, Mrs McGeeney seconded, all in favour. Clerk read out three prices for bus shelters complete with a concrete base. Most competitive was £5000 + VAT from Westcotec. Mr Cock proposed accepting Westcotec's quotation, Mr Cooper seconded, all in favour. Clerk will submit application. Mrs Enefer-Harrison suggested installing white gates at all entrances to the village. Mr Storey supported this and suggested obtaining a quotation for wooden gates as these would be more cost effective than plastic. Mr Rayner will look into prices and due to time constraints will email all Parish Councillors with this information. Mrs Enefer-Harrison proposed submitting a bid for the gates as well as a bus shelter, Mr Lambert seconded, all in favour.

16. Locality Budget – Clerk read out email from Andy Wallace stating price to install a pedestrian crossing is 50K–150K which was considered well beyond the Parish Council's financial capabilities. A resident had suggested employing a 'Lollipop Lady'. Mr Storey said he is meeting with Andy Wallace shortly and will bear Feltwell in mind.

17. Hedges – Following the meeting with Orbit on 2/11/18, Mr Douglas said in his follow up email as mentioned in Item 11 above, that this hedge was the responsibility of the local authority to maintain but as a 'gesture of goodwill' would make arrangements for their contractor to cut this back and trim the top although he had not had confirmation from his contractor as yet. Mr Lambert said he believed the hedge was Orbit's responsibility so Clerk will make enquiries with the Borough Council.

18. Street Sign – Clerk has spoken with the Clean Up Team who said this has been ordered and once delivered will be installed when an operative is in the area.

19. Alleyway – Mr Cock said the local groundworker he had spoken with was not interested in this work. Clerk read out a price from Norfolk County Council which was £818.01 + VAT for an area of 5m². Clerk to ask for a site visit to ascertain exactly which area this quotation refers to.

20. Playing Field Committee – Due to no volunteers coming forward, Mrs Bane proposed shelving this item, seconded Mrs McGeeney, all in favour.

MATTERS ARISING (CONT)

21. Memorial Bench – Mr Lambert said the existing bench is not broken but needs to be shotblasted and painted. Mr Storey proposed having the bench shotblasted, Mr Cock seconded, all in favour. Mr Lambert will arrange this and offered to paint it afterwards.

22. Development 26 Bell Street – Clerk read out response from Chief Executive of Borough Council re complaint which stated that although the Technical Assistant's response had been blunt, he had tried to be helpful in his previous emails.

23. Highways – Clerk reported planters to Martin Edmunds who said he is in the village this week so will take a look at these whilst here.

24. Overgrown Hedges – Further letter to be sent to owner of 6 Newcombe Drive as nothing has been done. Email from owner of Hill House stating that his tree had already been trimmed back. After speaking with the Chair and Vice-Chair, Clerk had replied stating that it needed to be trimmed back further, perhaps in the Spring time, so that it is in line with the footpath and does not overhang the boundary wall. Mr Lambert said the top of the wall belonging to Hill House which neighbours Short Beck was leaning considerably out into the path. Clerk to ask Martin Edmunds to take a look when he is in the village this week.

25. Planning Breach – Hall Farm – Clerk read out email received from Planning Enforcement stating that the developers will submit a planning application to retain the accesses.

26. Village Sign – Clerk will obtain prices for repair.

27. Parking High Street – Mr Rayner contacted Karl Rands who said a Traffic Regulation Order (TRO) would be required at a cost of £6000 for double yellow lines and a one-year consultation would have to be conducted. Mr Rayner spoke with the owner of One Stop who feels he is being victimised as his customers cannot park. The owner had spoken with other One Stop owners who said they have a 20 minute parking bay with CCTV which is remotely monitored by the Police. Mr Rayner relayed this to Karl Rands who said a TRO would be required for this and although the parking bay is a good idea in principle, it could be to the disadvantage of everyone else who would usually have a requirement to park there (i.e. patrons to the public house). This may not prove the right thing to do as far as consultation for the TRO is concerned as there may be objections from those that may be disadvantaged. After much discussion, Mr Storey asked the Clerk to look at the original planning application to ascertain whether any time restrictions were stipulation for deliveries. Mr Rayner will request a site visit with Karl Rands to view this situation at its worst and discuss other options

28. Church Wall – Mr Lambert said the wall has been shored up.

29. Change of NS&I Signatory and Correspondence Address – Miranda Bane proposed Mr Rayner be added a signatory to the National Savings & Investment account and that the correspondence address be amended from the previous Chair's to the Clerk's, Mr Lambert seconded, all in favour. Forms were signed accordingly.

30. Review Terms of Changing Room User Agreement for Junior FC – These were reviewed and as there were no changes, Mrs McGeeney proposed this be adopted again, Mrs Arnold seconded, all in favour. Clerk to send to Junior FC Manager for signature.

31. T T Jones Electrical Ltd – Column Replacement & Electrical Testing – Letter received from T T Jones advising all concrete columns circa late 1970s/early 1980s are well beyond their expected life of use and should be replaced. Letter also stated that it is a requirement of

MINUTES ARISING (CONT)

BS7671:2008 (IEE Wiring Regulations 17th Edition) that all electrical apparatus is tested every 5 years and certified as such, their quotation for this was £9.90/street light. Mrs McGeeney proposed obtaining independent advice re the concrete columns, Mr Lambert seconded, all in favour. Clerk to obtain further quotations re testing.

32. Precept – Clerk circulated information re present financial situation and forecast for end March 2019. To be discussed further at the next meeting.

33. Mr Linkin's Presentation on the PC19 Pilgrimage – Unfortunately this had to be carried over to the next meeting due to time constraints.

CORRESPONDENCE

34. Police Connect - Various emails received and circulated

35. NCC – Email - Norfolk's Children's Centres Consultation; Early Childhood & Family Service - Transforming Children's Centres Consultation; West Norfolk Early Help Bulletin & Service Directory; Norwich Western Link Consultation; NCC Budget Consultation 2019/20

36. PC Lee Anderton – Email - Parish Newsletter October 2018

37. E.ON – Email – Monthly Market Report October 2018

38. BCKLWN – Email - KLFM Local Hero Awards: Nominations; Consultation commencing 12/11/18 re Polling District & Places Review – Amendments to Schedule

39. TWR Accountants – Email – Autumn Budget Statement

40. Community Action Norfolk – Email – Funding, Jobs, Sector & Training Newsletters

41. Active Places- Email – November Newsletter

42. Civic Voice – Email – War Memorials News - 30th October 2018

43. Earth Anchors – Email – Promotion: Noticeboards

44. UKPN – Email – Invitation to UK Power Networks - Roadshows and Local Government; UKPN - Preparations for bad weather

45. Norfolk and Waveney Sustainability Partnership (STP) – Email – Local NHS winter communications; Norfolk & Waveney Mental Health Review

46. West Norfolk Clinical Commissioning Group – Email – Patient & Stakeholder Newsletter

47. The Engaging People Company – Email - Be A Reason to Love West Norfolk

48. Zurich Insurance – Email - LCAS Risk Topic Update - October 2018

49. Lynn News – Email - Only 3-weeks left to nominate for the Mayor's Business Awards

50. Sovereign Designs – Email – Play Equipment Promotion

51. CPRE – Email - CPRE Norfolk Voice November 2018

52. Sky Blu Solutions – Email - Lost Rights Reclaimed in Norfolk

53. RAF Lakenheath – Email – Invitation to Yuletide Winter Reception

54. Brochures – Parish Magazine

54. **CHEQUES** – Were signed for the following – J Martin £140.80, S Sargent £115.86, Cash £15.00, Methodist Church £31.75, Viridor £80.12, T T Jones Electrical £69.65, E.ON £436.94, Anglian Water £102.10, David Ogilvie Engineering £971.40, Fenland Fire Appliance £106.08, John Rolph £100.00. Standing order to Mrs J Martin £813.19, direct debit to BT £49.94.

55. PLANNING

Mr & Mrs L Hurrell - Variation of conditions 11, 13, 14 and 15 of planning permission 12/00492/O: Demolition of existing bungalow and construction of three dwellings at 2 Leonards Lane – APPROVED with one Councillor expressing concern about the Stone Curlew protection zone.

ANY OTHER BUSINESS

56. Highways – Mr Cooper again raised the condition of the path along High Street. Clerk said this has been programmed for repair but will chase Highways. Mr Storey said the junction at Long Lane/High Street/Short Beck is due to be resurfaced. Alleyway is overgrown from Curtis Drive to Archers Avenue. Clerk to write to all residents who have greenery protruding over this.

57. Road Closure – Mr Rayner stated that all recent traffic orders had been cancelled with no reason given.

58. Notification of New Property Address – Garden Corner, 24A Addison Close.

59. Change of Venue for Parish Council Meeting – Mr Rayner said the Royal British Legion had offered their meeting room as a venue for the Parish Council meetings to take place at a cost of £100/year which is cheaper than the current venue. It was felt the RBL is more appropriate as it is bigger than the meeting room at the Methodist Church. Therefore, it was agreed in principle to hold all future Parish Council meetings in the RBL. Allotment Meetings and Rawlins Charity donations would continue to be held at the Methodist Church.

60. Festival of Lights – Mr Rayner said he had been asked by Mrs Parker if the Parish Council were having a Christmas Tree at St Mary's Church Festival of Lights this year. It was felt by all that this would be a nice idea. Mrs McGeeney said she didn't mind organising this with the help of Mrs Arnold, Mrs Bane and the Clerk.

CONFIDENTIAL BUSINESS

61. Mr Rayner proposed the motion to close the meeting to the press and public due to the matter being discussed being a confidential issue relating to the Casual Vacancy, Mrs McGeeney seconded, all in favour. One application has been received from Mr Ian Studd of 20 High Street, Feltwell. Mr Storey proposed Mr Studd, Mr Cooper seconded, all in favour. Clerk to write to Mr Studd.

Next meeting to be held on Monday 10th December 2018 at 7.30 pm at the British Legion.

Meeting declared closed 9.42 pm.
