

The Meeting of the Parish Council was held on Monday the 8th day of OCTOBER 2018 at the Methodist Chapel, Bell Street – commencing 7.30 pm

COUNCILLORS PRESENT: Mr Rayner (Chair), Messrs Lambert (Vice Chair), Cock, Cooper, Leamon and Storey, Mrs Arnold, Mrs Bane, Mrs Enefer-Harrison and Mrs McGeeney. Also present 8 members of the public and Squadron Leader Neild.

APOLOGIES: No apologies received.

DECLARATIONS OF INTEREST: None.

MINUTES: Minutes of the last meeting were taken as read, agreed and duly signed by the Chairman.

PUBLIC SPEAKING: The meeting was suspended for 10 minutes to allow members of the public to speak.

MATTERS ARISING

1. RAF Feltwell – Squadron Leader said increased flying will continue as there are Navy, USAF and RAF aircraft exercising here. This will be more intense and will generate more flying than in September. He apologised for increased noise levels at the beginning of the month during a three day period of night flying with later and much earlier take-offs. Work is continuing on Trenchard Square and families will be moving in as soon as this is finished. Mr Lambert asked if the front could be smartened up as this is very untidy and Sqn Leader said he would pass this message forward. Sqn Leader departed the meeting at 7.46 pm.
2. SNT – Various Police Connect emails have been received and circulated.
3. Risk Assessment – Mr Leamon carried out the risk assessment yesterday and said the ‘No Dogs’ notice on Falcon Drive gate needs cleaning and the CCTV sign needs reattaching. There is a hole in part of the north wall and rubble has fallen onto the field. Tennis court was okay for the time of year but the play equipment is grubby and needs cleaning. Clerk said Handyman has put up CCTV signs on each entrance gate and replaced all ‘through’ bolts on the cantilever swing. The Clerk and Mr Lambert met with a contractor about the conifer trees but have yet to receive a quotation. Clerk to chase. Mrs Bane to carry out next inspection.
4. Balance Sheet – August and September balance sheets were approved. Clerk pointed out that ‘Other’ has been expanded to SAM2 to show expenditure was included in Precept.
5. Allotment Pest Control – No report received for September.
6. NALC – Weekly newsletters and updates have been circulated. Clerk said the training course was very informative.
7. Skate Park – Sign has been ordered. Mr Leamon asked Mrs Bane if any plans had been made re the advertising signs that she had spoken about at a previous meeting. Mrs Bane said if there are any problems with the skate park then signs would be considered to raise funds.
8. Briefing sessions (i) Local Plan – Site Allocations & Development Management Policies Development Plan Document (ii) 5 year land supply – No further news. Mr Storey explained that Feltwell is in the Stone Curlew buffer zone which causes major obstruction for any development that falls within it however the Borough Council is seeking professional advice on ways forward.

MATTERS ARISING (CONT)

9. Street Light Replacement – Mr Lambert said there are two street lights at Shrub Hill so Clerk will make enquiries. Mrs Bane proposed replacing 10 street lights; 2 x Lambert Close, 4 x St Nicholas Drive, 2 x Rawlins Way, 1 x Hythe Road and the other at Shrub Hill if determined this belongs to the Parish Council, Mrs Enefer-Harrison seconded, all in favour.

10. Ranger Visit – Next visit w/c 15th October 2018. List of work has been submitted.

11. Hedge Removal rear of Edmund Moundeford Road – Clerk said Orbit will look into this matter as well as fly-tipping on the allotment to the rear of this property.

12. Additional Post Boxes – Royal Mail have admitted to a major misunderstanding with their contractors. They will now prioritise the post box outside the One Stop to be installed by 19th October. Wilton Road post box is not yet live but they will chase this as well.

13. Dogs' Mess – Borough Council are still working on results of Littering and Dog Fouling Survey and then a report will go to the council's Environment and Community Panel before the outcome and any actions to be taken can be publicised.

14. Allotment Walkabout: August & September – The Allotment Committee met Friday evening and several letters have been sent out to tenants who are not tending to their allotments as per the Tenancy Agreement. Mr Storey said the Committee may have to consider halving some of the plots as they are just too big for tenants to manage. Clerk to obtain quotes for hedge cutting and as this should be done imminently, Mrs Bane proposed the Clerk email Councillors with quotations, Mr Storey seconded, all in favour.

15. Parish Partnership Scheme – Mr Rayner said he had been approached by a resident who asked if a bus shelter could be installed at the Wilton Road bus stop near the green. Clerk to obtain prices for supply and installation.

16. Locality Budget – Mr Storey said he is still considering whether to spend some of his Location Member's Highway Budget on a flashing sign for The Beck and will take the Highways Officer's guidance on this. Mrs Bane thought this would be better spent on the pedestrian crossing at Oak Street and asked Mr Storey to consider this also. Clerk will investigate prices.

17. Hedges – Clerk has had much difficulty contacting Orbit. Mr Lambert suggested the Handyman could cut off the protruding branches, Mrs Bane seconded, all in favour. Clerk to speak to Handyman.

18. Street Sign – Clerk has had no response but will continue to chase Borough Council.

19. Alleyway – Clerk read out two prices for the alleyway, the cheapest being £8934.50 + VAT. Mr Lambert said the Parish Council were not in a position to fund this and said prices should be sought for the worst part of the alleyway, approx. 2m. Mr Cock proposed speaking with some local groundworks contractors, Mr Storey seconded, all in favour.

20. Music Festival – Email received from Mr Stickley advising he no longer wishes to use the playing field as a venue.

21. Playing Field Committee – Mr Leamon thought this was a good idea and Mrs McGeeney said this should be separate to the Parish Council. Clerk to advertise for volunteers in Parish Magazine.

MATTERS ARISING (CONT)

22. Memorial Bench – Price from Bonnetts was thought to be too high and therefore due to time constraints, a bench was ordered at a cost of £695 + VAT and £105 + VAT for delivery. Mr Cock proposed, Mr Cooper seconded, all in favour. Existing bench to be moved to the playing field in the Spring.

23. Development 26 Bell Street – Complaint has been logged, no response received as yet.

24. Highways – Two planters remain on the pavement outside a property on Hill Street despite Clerk sending a letter, Clerk to report to Borough Council.

25. Overgrown Hedges – Letters have been sent to owners of 6 Newcombe Drive to trim back hedge and Hill House to cut back the tree overhanging the path and road but this work has not been undertaken as yet. Clerk to send further letters.

26. Planning Breach – Hall Farm – No response as yet.

27. Village Sign – Mr Lambert suggested asking a local builder to take a look at the crack. Clerk will make some enquiries.

28. Parking High Street – As the resident was present at the meeting, Mr Rayner invited him to speak about this situation. The resident enquired if double yellow lines could be installed along the opposite side of the road to the One Stop which would at least act as a deterrent even if the Police do not have enough resources to enforce them. Mr Rayner said he had tried to get in touch with Andy Wallace about costs and procedures for double yellow lines but had not had a response however advised it is something the Parish Council would have to fund and could cost thousands of pounds. Also, a consultation would have to be conducted and a traffic order applied for which could take a couple of years. Mr Cock proposed making further enquiries regarding double yellow lines, Mr Cooper seconded, all in favour. Mr Rayner will take this forward.

29. Church Wall – Mr Lambert confirmed the wall is extremely precarious and therefore Mr Storey proposed writing immediately to the Diocese of Ely to ask what can be done about this as it is a serious safety issue, Mr Lambert seconded, all in favour. Clerk to write to Diocese.

30. Election of Trustee for the Sir Edmund de Moundeford Trust – Mrs McGeeney said she would like to take up this position, Mrs Bane proposed Mrs McGeeney, Mr Cooper seconded, all in favour. Clerk to advise Mr Hawkins.

31. Election of Allotment Committee Member – Mr Lambert proposed Mr Rayner, Mrs Bane seconded, all in favour.

32. Barclays Mandate Change – Following Mrs Batten's resignation, Mrs Bane proposed Mr Rayner be added to the list of signatories, Mrs Arnold seconded, all in favour. Mr Rayner and Mr Lambert signed the Barclays Mandate Change form and Clerk will take this into the branch. Mr Rayner asked if the Clerk could be permitted to view online bank statements to allow her to keep track of the bank balances instead of having to wait for monthly bank statements. Mr Lambert proposed Clerk to be able to view online bank statements, Mrs McGeeney seconded, 7 in favour, 1 against. Clerk will speak with Bank Manager.

33. Model Standing Orders Update – Mr Lambert proposed new changes be adopted, Mr Cock seconded, all in favour. Clerk will put updated Model Standing Orders on the website.

MATTERS ARISING (CONT)

34. Draft Minutes – Clerk asked if she could put draft Parish Council Meeting minutes on the website three clear days prior to the next meeting to allow anyone wishing to attend to print their own copies. Mrs Bane proposed draft minutes be put on website three clear days prior to the next Parish Council meeting, Mrs McGeeney seconded, all in favour.

35. War Memorial – Email received from Mr Parker regarding anomalies with the War Memorial. Mr Cock said attempts to change letters in 2003 had not been a great success and further changes would probably cause damage to the existing memorial. He said as the Memorial is listed, permission would also have to be sought for any alterations. He also said there could be a chance that the new information is not correct either. Mr Lambert agreed and said as granite is very difficult to alter, it should be left as it is and the changes recorded. Mr Cock proposed leaving the War Memorial as it is, Mr Cooper second, all in favour.

CORRESPONDENCE

36. NCC – Email - West Norfolk Early Help Bulletin and Service Directory for October

37. Cambridgeshire County Council – Email – Consultation on the Draft Cambridgeshire Statement of Community Involvement

38. PC Lee Anderton – Email - Parish Newsletter September 2018

39. E.ON – Email – Monthly Market Report September 2018

40. Royal Mail – Letter – Info re scam mail and poster (displayed on Parish Noticeboard)

41. Groundwork UK – Email – Landscape News

42. Community Action Norfolk – Email – NHS Services in West Norfolk and Breckland - Have your say; Events & Volunteering

43. Active Places – Email – October Newsletter

44. Earth Anchors – Email – Promotion park benches

45. Brochures – Parish Magazine

46. **CHEQUES** – Were signed for the following – J Martin £164.58, S Sargent £104.78, Cash £10.00, Methodist Church £17.00, Viridor £129.00,, HMRC £255.05, Berryman £19.08, T T Jones Electrical £88.69, Norfolk ALC £132.00, Zurich £1317.97, Luke Hamill £324.00, E.ON £422.84. Standing order to Mrs J Martin £813.19, direct debit to BT £49.56.

47. PLANNING

Mr & Mrs M Cobbold - Removal of existing porch, proposed front and side extensions, new garden access and internal alterations at 44 Paynes Lane – APPROVED

Mrs H Vincent – Construction of one dwelling on land west of 7 Short Beck – APPROVED

ANY OTHER BUSINESS

48. Welcome – Mrs Bane welcomed Mr Rayner to his new role as Chairman.

49. Casual Vacancy – No request for an election therefore Clerk has advertised the vacancy.

50. Road Closure – Road closed along Paynes Lane 23rd – 25th October for three days for fire hydrant repair by Anglian Water.

51. Traffic Lights – Lodge Road- Mr Storey said he had made NCC aware that traffic lights had been in situ at Lodge Road for three weeks even though no work was taking place.

ANY OTHER BUSINESS (CONT)

52. BCKLWN Public Spaces Protection Order (Control of Dogs) Play Areas – Exclusion of Dogs – Clerk advised she had completed a survey regarding amending the order to include all enclosed children's play areas in the Borough.

Next meeting to be held on Monday 12th November 2018 at 7.30 pm at the British Legion. Change of venue is due to a presentation by Mr John Linkin who will be giving a presentation on his Remembrance tour of the battlefields of Menin Gate, Thiépval and Tyne Cot.

Meeting declared closed 9.27 pm.

On 30/10/18, planning was approved for the following application:-

Mr & Mrs S Tappin – Conversion of former carriage-house into residential accommodation to link with the existing accommodation adding a staircase and internal alterations to improve the functionality of the house at The Stables, 94A Lodge Road.