

The Meeting of the Parish Council was held on Monday the 13<sup>th</sup> day of NOVEMBER 2017 at the Methodist Chapel, Bell Street – commencing 7.30 pm

**COUNCILLORS PRESENT:** Mrs Batten, Messrs Cock, Cooper, Lambert, Leamon, Rayner and Storey, Mrs Arnold and Mrs Enefer-Harrison. Also present 6 members of the public and Squadron Leader Neild.

**APOLOGIES:** Apologies received from Mrs Bane.

**DECLARATIONS OF INTEREST:** None.

**MINUTES:** Minutes of the last meeting were taken as read, agreed and duly signed by the Chairwoman.

**PUBLIC SPEAKING:** The meeting was suspended for 3 minutes to allow members of the public to speak.

### **MATTERS ARISING**

1. RAF Feltwell – Squadron Leader Neild apologised for delays on the B1112 caused by roadworks at Lords Walk near the Eriswell roundabout which were due to a burst main. He reported that MOD personnel should be moving into Trenchard Square within the next four months. Sq Leader departed the meeting at 7.37 pm.
2. SNT – Various Police Connect emails have been received, 4 small off road motorcycles and 3 Stihl chainsaws stolen from a property in Paynes Lane on 31<sup>st</sup> October 2017.
3. Risk Assessment – Clerk read out four quotations to fell the tree causing damage to the North wall and the cheapest was from Denver Tree Services at £450 which also includes felling the middle section of a tree near the play area which is unsafe. Clerk advised he would be on site 27<sup>th</sup> November to carry out the work with Mr Cock's assistance. Mrs Batten carried out the playing field inspection and said that two goalposts need removing from behind the changing rooms. She also said that although the majority of the graffiti had been cleaned off the teen shelter by those responsible, Mr Batten had cleaned off the rest with thinners. Clerk said the Handyman had also spent time cleaning it. Clerk to ask Handyman to put up the CCTV signs. Mr Leamon to carry out next Playing Field inspection.
4. Balance Sheet – No queries.
5. Allotment Pest Control – Reports received for October.
6. NALC – Weekly newsletters and updates have been circulated.
7. Skate Park – Mrs Enefer-Harrison read a report from Mrs Bane in her absence. Planning application fee to display 10 signs on the car park railings for 5 years is £192.50, a 50% reduced rate for Parish Councils, and as such Mrs Bane would like the Parish Council to consider paying for this. Companies would be charged an initial set up fee and thereafter £100/annum which over 5 years would generate an income of £5000 that could go towards upkeep, insurance and maintenance. To be discussed at next meeting. Clerk advised Wheelscape Skateparks had gone into administration and the company taking is Canvas Spaces. Members of the Skate Park Committee had met with Canvas Spaces and were more than satisfied that they will carry out the work to the same specification and standard as Wheelscape and within the same budget.

**MATTERS ARISING CONT.**

Mr Storey asked what would happen if the same thing happened to Canvas Spaces before the project was finished. Clerk to ask Mrs Bane.

8. Briefing sessions (i) Local Plan – Site Allocations & Development Management Policies Development Plan Document (ii) 5 year land supply – No further news.

9. Highways – Clerk said the roadsweeper had been out during weeks commencing 18<sup>th</sup> October and 23<sup>rd</sup> October and Mrs Batten thought a good job had been done. Mr Storey said the roadsweeper is due to come to Feltwell every 12 weeks and if this is not the case, Nathan Johnson is the point of contact. Mr Storey said he had met with Richard Smith of NCC Highways to discuss the proposed bollards along Hill Street and these have now been dismissed. Clerk confirmed she had received an email from Mr Smith confirming that the bollards will not be installed at this time as there is good compliance to the white line. White lines have been renewed at the top of Lodge Road, manhole covers along Oak Street have been repaired and weeds on the footpaths of Clough Drive and Newcombe Drive have been programmed. Mr Storey said that Linden Pallet Ltd had put in a retrospective planning application for the entrance to their site on Lodge Road. Clerk had also spoken to Mike Adams who said that in the meantime, any debris on the road should be reported to him at michael.adams@norfolk.gov.uk.

10. Street Light Replacement – Redundant street lights are being stored in Mr Lambert's shed and Mr Cock has taken two for Feltwell Museum as per their request.

11. Ranger Visit – Rangers were in the village 23<sup>rd</sup> October and carried out all tasks requested. The follow up email stated that an order is going out shortly for the grips along Old Brandon Road.

12. Defibrillator/"Message in a Bottle Scheme" - Clerk spoke with Matthew Bungard from the Lions who said he was happy to send out a box of 90 bottles for free although a donation would be much appreciated as normally a box of this quantity would cost £25.00. Mr Storey proposed ordering a box of 90 and donating £25.00, Mr Rayner seconded, all in favour. When these have been received, Clerk will put a piece in the Parish Magazine.

13. Enquiry re Property for Sale on Edmund Moundeford Road – Still no response as yet, Mrs Batten said as this property has been taken off the market, this item could come off the minutes but the Clerk should advise of any response from the Housing Minister.

14. Website – Mr Rayner said the new website is up and running under the address of [www.feltwellparishcouncil.norfolkparishes.gov.uk](http://www.feltwellparishcouncil.norfolkparishes.gov.uk) although the existing website will continue to run alongside this until necessary. Payment for extra hours undertaken by the Clerk to update the website to be discussed at the next meeting. Clerk advised cost for NALC to come out to train herself and Mr Rayner to use Wordpress is £55 + VAT and any travelling expenses. Mrs Batten proposed, all in favour. Clerk to book.

15. Verges – Clerk advised the verge along the entrance to Hall Farm Barns belongs to Highways 2 metres back from the road beyond which it is assumed belongs to the adjacent properties.

16. Parish Partnership Scheme Initiative – To be discussed under Precept.

17. Overgrowth on Wall – Mr and Mrs Batten together with the Handyman had cut back all overgrowth from Hall Farm Barns onto Bell Street and cleared and swept the path.

**MATTERS ARISING CONT.**

18. Hedge Cutting – Orbit have offered to erect a 6ft fence to reinstate the access to the rear gardens of their properties and close the gap left by the removed fence. Mr Lambert said this should be agreed to with the proviso that a thorn hedge is planted the allotment side to replace the one that was removed. Mrs Batten proposed, all in favour. Clerk to speak to Orbit.

19. Bus Shelter, Lodge Road – No further news.

20. Alleyway – Clerk has been contacted by Mr Sutton of 6 Hall Drive which neighbours this alleyway stating that it is on his deeds. Clerk to make further enquiries and if necessary obtain the Land Registry entry.

21. Dog Bins – Dog bin has been purchased. Clerk will ask Handyman to install once licence has been received. Mr Cock met with the Clerk and the location will be beside the hedge at the entrance to Munsons Lane near the allotments.

22. Railings – Handyman has repainted railings that run along the front of The Chequers.

23. Denver Sluice – Clerk has had difficulty contacting personnel at Denver Sluice re the tours run by the Environment Agency in aid of third world water aid but will keep pursuing.

24. Changing Rooms – User Agreement has been returned, duly signed, with a ‘Thank You’ letter from the Junior FC.

25. Football Club Request – Mr Williams was not present at the meeting therefore it was decided to offer access to electricity for mobile lighting. Mr Cooper proposed, Mrs Arnold seconded, all in favour.

26. Additional Post Boxes – Clerk spoke with Royal Mail regarding the stolen post box along Wilton Road and submitted a request to replace this and provide additional post boxes near the Londis and R H Lindsays. Royal Mail had since forwarded the request on to Thetford delivery office but emails to the Collections Manager have remained unanswered. Royal Mail said they would pursue this and get back to the Clerk.

27. Breach of Planning – No response yet re wall at 1 Fairfield Way.

28. Advertisement Signs – Several attempts have been made to contact Marshall Building & Paving re the signs that they have tied around lamp posts and put up around the village. Clerk to pursue.

29. Precept – Although the requirement deadline isn’t until 31 January 2018, the Clerk asked the Parish Councillors to consider items to be purchased in the next financial year. She had not yet been advised of the Parish Grant which Parish Councils receive in addition to the Precept but said this is gradually being reduced. She also advised the financial position at present and said there is scope to purchase some more street lights in this financial year. Mr Rayner said he would like to bid for an SAM2 (mobile speed camera) under the Parish Partnership Scheme. This costs approx £3500 but the Parish Council would only need to pay 50% if the bid was successful. As bids must be submitted by 11 December 2017, Mr Rayner asked if he could put this forward and if so, for this to be factored in to the 2018/19 precept. Mr Cock proposed, Mr Lambert seconded, all in favour. Mr Rayner to liaise with the Clerk re completing and submitting the bid application form. Mr Lambert asked for Mrs Bane to bring costings for replacement street lights to the next meeting so these can be factored in also.

## **MATTERS ARISING CONT.**

28. Paynes Lane Traffic – An email has been received from a Paynes Lane resident asking if the Parish Council could raise her request for the junction of Lime Kiln Lane with Paynes Lane to be blocked so that it is not used as a ‘rat run’ and to highlight her concerns about heavy, speeding traffic and HGV’s using this road. This issue has been raised before and the Parish Council have previously been advised that road measures are only put in place if there is an accident history. However, the Clerk will raise the matter again with Norfolk County Council.

## **CORRESPONDENCE**

- 29. Norfolk Police Connect – Various emails received and circulated
- 30. Op Randall Rural Crime – Newsletters received and circulated as appropriate
- 31. BCKLWN – Mayor's Civic Awards for Voluntary Service are being combined with the Sports Awards and Opportunity Awards and together with KLFM, the ‘KLFM Local Hero Awards’ have been launched
- 32. Norfolk Constabulary – Invitation to discuss local policing; Powerful play warning young people about drug dealing; Public Enquiry Offices and PCSO Cut; New text system to advise ongoing incidents and investigations; King's Lynn SNAP Drop-In 2/11/17; Denton Parish Newsletter
- 33. Norfolk County Council – NCC secures £3 million for new roundabout on A140 between Norwich and Ipswich; Meet the Leader of NCC; Early plans on show for proposed new St Edmund's Academy Primary School and new nursery in North Lynn; Help vulnerable people in Norfolk ‘Stay Well This Winter’
- 34. RAF Lakenheath – Invitations to attend Thanksgiving Evening Service at Ely Cathedral 22/10/17 and Yuletide Reception 1/11/17
- 35. Barclays Bank – Update to terms and a new ring-fenced bank
- 36. TWR Accountants – November Tax Tips and Newsletter
- 37. CORE – Invitation to meeting re housing and the local plan
- 38. Civic Voice – War Memorial News 17/10/17
- 39. Community Action Norfolk – November newsletter
- 40. UK Power Networks – ‘Be Winter Ready’
- 41. Norfolk Playing Field Association – Autumn 2017 Newsletter
- 42. Norfolk & Suffolk 4x4 Response Team – Request for donation from precept
- 43. Sovereign – Letter promoting playground products and offers
- 44. CGM Group – Letter promoting their services
- 45. Brochures – Parish Magazine, Glasdon, Clerks & Councillors
  
- 46. **CHEQUES** – Were signed for the following – S Sargent £99.15, T George £124.79, Cash £10.00, Methodist Church £23.38, Post Office (SSE – street lighting) £550.87, Post Office (SSE – Changing Rooms) £61.91, Viridor £126.36, John Rolph £50.00, TOP Garden Services £342.85, Berryman £14.40, Anglian Water £86.75, SafetySigns4Less £23.58, K&M Lighting £4674.00, Mr Batten £10.40. Standing orders paid to Mrs J Martin £813.19 and K&M Lighting £164.04, and direct debit to BT £45.44.
  
- 47. **PLANNING** – Mr & Mrs Bird – Retrospective application for the addition of a pitched roof to an existing garage at 9 St Nicholas Drive – APPROVED; Mrs L Burrows – Two storey and single storey extension to rear of 71 Wilton Road – APPROVED; Mrs C Barrett – Outline application for 25 dwellings following demolition of 28-30 and Coal Yard Bungalow at 28-30 and Coal Yard Bungalow, Long Lane – OBJECT – over-intensive and concern that older properties are to be demolished; Mr T George – Amendment to new build 3 bedroom chalet in part of existing garden at 24 Addison Close – OBJECT – back yard development.

**ANY OTHER BUSINESS**

48. Highways – Greenery needs cutting back around bend on Long Lane just past Leonard's Lane, poor condition of footpath along High Street opposite the One Stop is still of concern, Clerk to contact Highways.

49. Parking on Bell Street – Clerk has received a complaint about parking along Bell Street which is impairing the vision of vehicles turning right out of the Oak Street junction and also of those approaching the junction from Bell Street. Clerk to obtain clarification on the distance vehicles can legally park from a junction. Mrs Batten said she would have a word with the residents.

50. Maize – Clerk has received a complaint about maize debris being left on the road. Mr Storey agreed that this was not good form and that it is probably from contractors going to and from the AD Plant at Methwold as local maize finished at the end of September. He said this maize has now also finished so should no longer be a problem.

51. Running Vehicles – Mrs Arnold asked the Clerk to stress to parishioners via the Parish Magazine that it is illegal for cars to be left running when unattended. This is regularly occurring now that the weather is becoming wintrier.

52. Street Light – Mr Cooper reported street light not working opposite 1 Short Lane. Clerk to report.

53. Boundary Report – Mr Storey said a consultation is now running until 15<sup>th</sup> January 2018 regarding the draft recommendations from the Local Government Boundary Commission for realigning the electoral divisions. This proposes that the borough of King's Lynn and West Norfolk should have 55 councillors in the future, seven fewer than the current arrangements. The recommendations also outline how those councillors should represent two three-councillor wards, sixteen two-councillor wards and seventeen one-councillor wards across the borough. Feltwell is part of the Denton Ward which has three seats and the Boundary Commission is proposing that this should be a two seat ward. Comments can be made via the Borough Council's website.

Next meeting to be held on Monday 11<sup>th</sup> December 2017 at 7.30 pm.

Meeting declared closed 8.54 pm.

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