

The Meeting of the Parish Council was held on Monday the 10th day of APRIL 2017 at the Methodist Chapel, Bell Street – commencing 7.30 pm

COUNCILLORS PRESENT: Mrs Batten (Chairwoman), Mr Lambert (Vice Chair), Mrs McGeeney, Messrs Storey, Cooper, Leamon and Rayner. Also present 6 members of the public and Sq Leader Neild.

APOLOGIES: Received from Mrs Bane and Mr Cock.

DECLARATIONS OF INTEREST: None.

MINUTES: Minutes of the last meeting were taken as read, agreed and duly signed by the Chairwoman.

PUBLIC SPEAKING: The meeting was suspended for 2 minutes to allow members of the public to speak.

MATTERS ARISING

1. **RAF Feltwell** – Sq Leader Neilds said not much progress is being made into relocating firing and demolition activities but it is still being looked at. He apologised for the lack of response from Mrs Garner regarding hedge cutting and said he would follow this up (see Item 18). Mr Lambert asked if the verges of Trenchard Square could be trimmed and Sq Leader said he would relay the question. Mr Storey asked if he would be permitted to trim the hedges outside Trenchard Square as they are dangerously protruding onto the road. Sq Leader said there would be no objections from the DIO. Mr Storey will speak with Highways. Sq Leader departed the meeting at 7.37 pm.

2. **SNT** – Various Police Connect emails have been received. No crime reports for Feltwell.

3. **Risk Assessment** – **Playing Field** – Mr Storey visited the field on Sunday morning and the overall appearance was very respectable. A few trees have numerous suckers growing from their bases which need trimming. Clerk to speak to Handyman. Gutters are blocked on the scout hut and some downpipes have been removed from the bottom. Clerk to speak to Claire Scarff. Trees belonging to Corner Lodge are touching the top of the chalk wall which runs adjacent to the playing field and Mr Storey is concerned a health and safety risk could be posed if further damage is caused to this wall. Clerk to write to owners. The play equipment is in good order and the grass has been cut well. Mr Cock to remove bush lying near the fence. Owner of fence has contacted Mr Cooper regarding repair. Clerk to ask Handyman to take a look when bush is removed. Playmaintain to carry out annual playground operational inspection w/c 5th June. Mr Rayner to carry out next Playing Field inspection. **Allotments** – Inspection carried out by Mrs Bane who was not present at the meeting but reported to the Clerk that the allotments appear to be in good order. Mr Cooper to carry out next Allotment inspection.

4. **Balance Sheet** – No queries.

5. **Allotment Pest Control** – Report received for March.

6. **NALC** – Weekly newsletters and updates have been circulated. Mrs Bane and the Clerk attended a Grants & Funding course in Norwich recently and the Clerk asked if she could be reimbursed her mileage cost. Mr Lambert proposed mileage costs for courses to be reimbursed at the current HMRC fuel rate of £0.45/mile, Mr Storey seconded, all in favour.

MATTERS ARISING CONT.

7. Skate Park – Mrs Bane was absent so no update available.

8. Briefing sessions (i) Local Plan – Site Allocations & Development Management Policies Development Plan Document (ii) 5 year land supply – No further news. Mr Storey said that the White Paper will probably have an effect on the Local Plan and that he is attending a training session on the 24th April regarding this.

9. Highways – Clerk has had no response as yet from Andy Wallace re renewal of white lines along Hythe Road, siting of the poles along Southery Road, or the poor state of Old Brandon Road but will keep chasing. Following an email from the Operations Manager at the Borough Council, Feltwell is on week 9 of a 12 to 14 week roadsweeping schedule and the next visit is scheduled for w/c 25th April.

10. Street Light Replacement – Ongoing. Mr Storey said he had been approached by a resident living along Wilton Road requesting an additional street light as it is particularly dark between the two existing lights. Clerk has also been approached by this gentleman and said K&M Lighting had quoted £900 to install a new light and electricity was available at a redundant highways sign. It was felt that this was not a necessary expense at this current time. Mrs McGeeney suggested a double headed lantern at the next pole on the corner of Edmund Moundford Road to illuminate Wilton Road. Clerk to investigate. Mr Storey to speak with resident. Clerk advised three quotes for street light energy supply; SSE renewal quote being the cheapest at £7288.39 approx for 12 months. Mrs McGeeney proposed renewing with SSE, Mr Rayner seconded, all in favour.

11. Ranger Visit – Mr Storey has been assured that the rangers are visiting on a regular basis. Clerk to enquire when the next visit is scheduled and arrange a meeting.

12. War Memorial – Re-lettering work does not appear to have commenced. Clerk has spoken with staff at H Brett & Son who asked her to speak with Mr Brett on his return from holiday after Easter however assured her the work would be done before the end of May in line with grant conditions. Clerk to contact Mr Brett on his return.

13. ‘STOP’ Signs – White lines will be renewed at the junction of Hill Street with St Mary’s Street and The Beck within the next 12 weeks.

14. Defibrillator – To be installed by local electrician in due course. Mr Storey thanked Mr Rayner and said his work in obtaining the new defibrillator was very commendable.

15. Dog Bin – Licence to install new dog bin along Old Brandon Road at the junction with Barrett Lane has been applied for. Dog bin and post has already been received and will be erected once the licence is in place at which point the Handyman will install the dog bin along Long Lane.

16. Email re Speeding – Clerk said 3 speeding offences were recorded from the safety camera on Lodge Road on 8th February and 5 on the 20th February. Clerk has requested data relating to safety camera on Wilton Road on the 16th March.

17. Dogs on Playing Field – Ongoing. An update will be given following a review of responses to the proposed amendment to include all fenced in children’s play/recreational areas.

MATTERS ARISING CONT.

18. Hedge cutting – the Base – No update from Rene Garner but this will hopefully be received when Sq Leader Neild has intervened.

19. Grass Cutting Contract – Top Garden Services (TGS) were in the village 5th April and Mrs Batten said she had already received two complaints regarding St Nicholas churchyard and was not impressed. She had therefore met the owner of TGS, Mr Tom Duchesne, at the churchyard on Saturday to discuss the complaints and had found it to be in a much more acceptable state when she visited yesterday with the Churchwarden.

20. Junior Football Club Request – Two requests were received from Mr Williams during Public Speaking. Firstly, providing adequate Public Liability insurance is obtained, to use his lawnmower tractor to mow the Junior team's pitch. This was debated and Mr Storey felt that if someone is prepared to carry out this work and look after the pitch then they should be permitted to do so. Mrs Batten proposed granting permission for Mr Williams to use his lawnmower to mow the Junior pitch, all in favour. Clerk to obtain copy of Public Liability insurance from Mr Williams. The second request was to store the tractor in the Store Room of the Changing Rooms. Clerk read out correspondence from insurers stating that there would be no increase in the premium but the situation would need to be risk assessed. If a fire was caused by poor maintenance of the machinery then the insurers could look to recoup costs. On the provisos that no flammable liquid is stored other than that in the machine and the situation is reviewed on a yearly basis or if any other teams using the Changing Rooms wish to use the Store Room, Mrs Batten proposed permission be granted for Mr Williams to store his lawnmower in the Changing Rooms, all in favour.

21. Enquiry re Property for Sale on Edmund Moundeford Road – Clerk has received email from Orbit Housing stating that they have withdrawn the sale of the property which is now being let through West Norfolk Borough Council. The Solicitor has also written back stating that there is no covenant in the conveyance restricting the use of property to rented properties. Clerk to write to the Housing Minister to make him aware of Orbit Housing's attempt to sell this property. On a separate note, Mr Lambert felt that the properties on Edmund Moundeford Road need attention, Clerk to contact Orbit Housing.

22. Rugby Promotion – Clerk has heard nothing back from Mr Soanes as yet.

CORRESPONDENCE

23. Norfolk Police Connect – Various emails received and circulated

24. Op Randall Rural Crime – Newsletters received and circulated as appropriate

25. Rachel Leggett Training – Email - Training for Norfolk Town and Parish Councils: An Introduction to Neighbourhood Plans; Consulting Your Community in Engaging Ways; Getting Your Community Project Off The Ground

26. NCC – Email - Vital funding for Yarmouth's third river crossing set to be submitted

27. BCKLWN – Email – CIL Parish Payments - New webpage (circulated 21/3/17); National Non-Domestic Rate Demand for Changing Rooms & Premises – nil for 2017/18 due to Small Business Rate Relief

28. Anglian Water – Letter advising merger with NWG Business to create 'Wave'

29. UK Power Networks – Email – 'Stay Connected' newsletter (circulated 30/3/17)

30. RAF Marham - Invitation for all parishioners to attend an Information Update Event

31. Brochures – Parish Magazine; Glasdon

32. **CHEQUES** – Were signed for the following – J Martin (Expenses) £77.66, S Sargent £91.58, Cash £10.00, Methodist Church £12.75, Viridor £155.88, Berryman £10.44, Post Office Ltd (SSE) £443.07, John Rolph £50.00, BCKLWN (Dog bins) £324.48, BCKLWN (Additional grass cutting) £177.34, Glasdon UK £200.23, Post Office Ltd (PAYE) £198.88

33. **PLANNING** – Mr P Hills – New dwelling at land north of 46 Lodge Road - APPROVED

ANY OTHER BUSINESS

34. **Highways** – Potholes particularly bad on both splays at Oak Garden. Pothole in St Mary's Street. Loose manhole needs attention outside RBL as this is becoming very dangerous. Mr Cooper mentioned the footpath in Hill Street again. Path along Bell Street is also in a bad state of repair. Four deep potholes on the corner of Old Methwold Road with Munsons Lane. White lines need renewing and potholes need repair at top of Paynes Lane. Pothole outside Blackdyke Close. Clerk to contact Highways.

35. **St Nicholas Churchyard** – Hedges around boundary need cutting. Clerk to contact Mrs Parker.

36. **Resignation** – Request for election has been advertised and the deadline is end of play today. As yet, no request has been made. One application has been received for the position which will now be advertised locally.

Next meeting to be held on Monday 8th May 2017. Annual Parish Meeting starts at 7.00 pm followed by the Annual Meeting of Parish Council. Accounts will be on show from 6.45 pm.

Meeting declared closed 8.45 pm.
